



BOTTLE BAY
RECREATIONAL WATER & SEWER DISTRICT



**REGULAR
BOARD OF DIRECTORS
MEETING**

Via Zoom

April 21, 2025

4:00 pm

MEETING AGENDA

Monday, April 21, 2025 4 p.m.

Meeting is via Zoom

Invitation is available on District website: bottlebaydistrict.org;
or send request to billb@bbsewer.org

Physical meeting place: 65 Glengary Bay Rd, Sagle ID 83860

1. Call to Order -- START VIDEO
2. Announce Quorum Present
3. Introduce Attendees
4. General Public Comments to Board.
5. Approval of Written Minutes of March 17, 2025 regular meeting (Shearer) – **Action Item**
6. Secretary’s Report (Shearer) – Update on election for Julie Houske’s seat on Board.
7. Treasurer’s Report (Davis)
 - Resolution to Approve FY 2024 Profit & Loss Statement – **Action Item**
 - YTD 2025 P&L and March, 2025 Financial Reports
 - Status of checking accounts & accounts in Local Government Investment Pool
 - Review paid invoices (invoices attached to agenda email)
8. Operations Report (Hansen)
9. Collections Report (Binnall)
10. Permit and Compliance Matters (Behrens, Binnall) – **Action Items**

HU#	Landowner	Application Received	Deposit Received	Permit Approved	Construction Started	Inspections Underway	Inspections Completed	“As-Built” Received	Remarks
038	Island Vista	✓	✓	✓					
040	Wyckoff Falconjack Trust	✓	✓	✓					
089	Rosenthal								Petition to incorporate Castle lot in District
098	Petersen	✓	✓	✓	✓				
101	Ouhl	✓	✓	✓					
171	Simchuk	✓	✓	✓	✓				
175	Mack	✓	✓	✓	✓				
183	Haraf	✓	✓	✓	✓				
211	Oakley	✓	✓	✓	✓	✓			Holding for controller install

300	Smith	✓	✓							Holding for revised permit application Encroachment agreement for garage built over mainline
305	Flint	✓	✓							Install larger septic tank
309	Rude	✓	✓		✓					Geotech Report submitted; easement correction
321	Atteberry	✓	✓	✓	✓	✓	✓			Proper RV pad coupling

11. General Administrative Matters

- Update on petition to incorporate the Castle Property in the District (Berg)
- Summer pancake breakfast (Houske)
- Website Update (Houske)
- Next meeting, Monday, May 19, 2025 at 4pm via Zoom.

12. Adjourn -- STOP VIDEO



**BOTTLE BAY RECREATIONAL
WATER AND SEWER DISTRICT REGULAR BOARD MEETING**

March 17, 2025

The Bottle Bay Recreational Water and Sewer District (BBRWSD) Regular Board meeting held by Zoom, was called to order at 4:06p.m. by Bill Berg, after verifying the required quorum. Board members present were: Bill Berg, Rob Behrens, Jon Davis, Julie Houske and Steve Shearer. Also in attendance were Bob Hansen and Brent Binnal (WSM) and RuthAnn Zigler, Recording Secretary. Guest: Travis Smith, David Rosenthal and Eric Rude.

CONSENT AGENDA

Steve Shearer made a motion to approve the January 20, 2024 Regular Board meeting minutes as presented. Jon Davis seconded and the motion carried.

PUBLIC COMMENTS

See public comments under hookup #300 and hookup #309.

REPORTS

Treasurers Report

Status of checking accounts and accounts in Local Government Investment Pool: The Mt. West Bank (2094) account balance is \$75,724.35; Mt. West Bank (8384) account balance is \$9,544.23. LGIP1 account balance is \$90,940.85; and LGIP2 account balance is \$138,725.57.

Operations Report (February)

Not a lot of activity with the land application this time of year and we are in really good shape. We still have a lot of available storage in the lagoons and will start irrigating as soon as the ground dries up.

Collections Report (February)

Status report on capital and other construction projects: There were two (2) installation inspections, four (4) isolations, replaced the pump at the main lift station that failed, responded to four (4) alarms, had five (5) locates, and nine (9) mainline connections have been completed.

Brent reported that he has been updating the Rules & Regulations and is finding that the methods of construction has had a few complaints from the constructors saying they are non-standard. Brent reviewed and confirmed that they are standard and all the materials we specify are correct. If the contractors can't find the items that are specified, we can entertain using alternate installation; but at this point Brent stated they shouldn't have a problem.

Permit & Compliance Matters

Island Vista, hookup #038 – Application and deposit has been received, permit has been approved.

Wyckoff, hookup #040 – Application and deposit has been received, permit has been approved.

Rosenthal, hookup #089 – There are two (2) issues that were discussed. 1) The hookup is for the hookup on the adjacent lot for which a capitalization fee was paid; 2) A previous District Board extended a line from the adjacent property to the castle property to service the castle but kept the same hookup number and didn't charge a capitalization fee, and compounding the problem is that the castle property is not in the sewer district and taxes were not paid to the District on that property. Bill proposed to Mr. Rosenthal that we bring his lot into the District which is the legal process. Mr. Rosenthal has agreed to pay the capitalization fee and we will reassign hookup #089 back to the adjacent property and assign a new hookup number for the castle hookup and Mr. Rosenthal will pay a hookup fee on the castle lot and a basic fee on the adjacent lot. A resolution was distributed for the Boards review and approval. An easement was prepared for the lateral lines that services the castle property; we do have an easement for the castle property.

2025-03 Steve Shearer made a motion to approve Resolution 2025-19 as presented. Rob Behrens seconded and the motion carried.

Petersen, hook #098 – Application and deposit has been received, permit has been approved, inspection deposit has been received and construction has started.

Ouhi, hookup #101 – Application and deposit has been received, permit has been approved.

Simchuk, hookup #171 – Application and deposit has been received, permit has been approved, inspection deposit has been received and construction has started.

Mack, hookup #175 – Application and deposit has been received, permit has been approved and inspection deposit has been received and construction has started.

Haraft, hookup #183 – Application and deposit has been received, permit has been approved and inspection deposit has been received and construction has started.

Oakley, hookup #211 – Application and deposit has been received, permit has been approved, inspection deposit has been received, construction has started and inspection is underway. Holding for controller install.

Smith, hookup #300 – There are three (3) issues with this hookup. 1) The District's mainline runs under a garage that was built on the property. A easement agreement was submitted to the Smith's that would allow the existing encroachment to stay there even though it is in violation of the easement, but if something happens to the mainline and we need to move it, the property owner would pay to have it re-routed around the obstruction; 2) There are five (5) bedrooms in the house and the septic tank is insufficient so this needs to be corrected; 3) There is an addition on the back, lakeside of the property and which we don't have any submitted plans to what the addition is which our regulations require so we can determine if it affects our sewer service.

Rob reported that the tank is too small and it has a grinder pump basin on the adjacent property, so once we put the new tank in, we would like everything to be on the Smith's property in one location in the same location of the existing tank with a new controller and eliminant everything on the adjacent property.

Mr. Smith explained that on #3 a patio is being built and the plans and permit were submitted to the county but the District did not receive copies; Bill confirmed that the patio would not affect us. There is some remodeling in the house and Mr. Smith stated that he is waiting for the building location permit from the county.

On #2, the plans are underway for the tank replacement.

On #1, Mr. Smith submitted the easement agreement to his attorney and is waiting for a response before signing it.

Flint, hookup #305 – Application and deposit has been received. Install larger septic tank. Brent reported that he spoke with the contractor and requested them to survey the lot line on the east side of the property so we know where the tank replacement will go and it won't encroach on the adjacent property.

Rude, hookup 309 – Rob reported that Mr. Rude bought his property and combined it with additional property he bought with Jon Davis and he wants to put in an access road from a steep angle down to a dock and a future homesite. In the arc of that road, it will go across our mainline. Mr. Rude has had extensive engineering done on what to do to cross the mainline and what pressures would be put on the line. The line is schedule 40 pipe which is not as desirable as we would like but what it was designed for and what the system was meant to have when it was put in. Mr. Rude is asking for a driveway access to go across the District's easement and has agreed that anything happens to the line, he will pay to have it repaired and has agreed to build it under the construction guidelines of the engineers and Bob Hansen has suggested. The District is now in the process of approving a driveway access across our mainline easement as long as it's constructed in the engineered manner that has been described. Everything will be well documented and an agreement for all needed repairs if the line is damaged will be drafted and signed.

Atteberry, hookup #321 – Application and deposit has been received, permit has been approved, inspection deposit has been received, construction has started and inspection has been completed.

General Administrative Matters

Summer pancake breakfast: Julie reported that we could schedule the breakfast in June. Julie will coordinate with the fire department to see if we could use the fire station to facilitate the breakfast.

Website update: New pictures have been added on the main page, pictures are being formatted to use in a picture carousel at the top of the main page, documents have been updated and links have been added. We will be working with Streamline to have a connection on the website for bill pays.

Next meeting: The next meeting is scheduled for Monday, April 21, 2025 at 4:00 p.m. by zoom.

ADJOURNMENT

The meeting was adjourned at 5:18 p.m.

Resolution Number 2025-20

RESOLVED, the attached profit & loss statement for fiscal year 2024 is approved.

ADOPTED BY THE BOARD on April 21, 2025

William M. Berg, President

11:19 AM

Bottle Bay Water & Sewer District
Operational Income/Expenses - Budget vs. Actual

12/13/24

Cash Basis

(unaudited)

	Dec '23 - Nov 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Basic Fee Income	88,088.36	87,000.00	1,088.36	101.3%
System Service Fee Income	112,855.51	113,200.00	-344.49	99.7%
Inspection Fees, Fines & Other	7,408.79	4,000.00	3,408.79	185.2%
County Payments	2,823.40	1,300.00	1,523.40	217.2%
WEP Sinking Fund Income	69,491.85	72,500.00	-3,008.15	95.9%
Property Tax Levy	34,212.04	35,000.00	-787.96	97.7%
Interest & Investment Income	12,683.73	3,000.00	9,683.73	422.8%
Total Income	327,563.68	316,000.00	11,563.68	103.7%
Gross Profit	327,563.68	316,000.00	11,563.68	103.7%
Expense				
Administration				
Information Services	2,396.90	3,000.00	-603.10	79.9%
Recording Sec	1,875.00	3,800.00	-1,925.00	49.3%
Accounting Services	16,956.14	17,000.00	-43.86	99.7%
Legal Services	121.00	1,100.00	-979.00	11.0%
Audit Services	6,750.00	6,750.00	0.00	100.0%
Insurance	4,128.50	4,200.00	-71.50	98.3%
Administration - Other	2,125.96	2,200.00	-74.04	96.6%
Total Administration	34,353.50	38,050.00	-3,696.50	90.3%
Collection System				
Vehicle Expense	4,586.13	4,500.00	86.13	101.9%
Utilities	7,365.67	7,600.00	-234.33	96.9%
General Maintenance & Repair	15,914.13	15,000.00	914.13	106.1%
Supplies, Pumps & Equipment	19,519.51	19,000.00	519.51	102.7%
Total Collection System	47,385.44	46,100.00	1,285.44	102.8%
Treatment & Land Application				
License Compliance & Testing	6,900.00	8,600.00	-1,700.00	80.2%
Operating Chemicals	7,589.63	8,000.00	-410.37	94.9%
Licensed Operator Contractor	87,750.00	89,400.00	-1,650.00	98.2%
Treatment & Land Application - Other	260.00	500.00	-240.00	52.0%
Total Treatment & Land Application	102,499.63	106,500.00	-4,000.37	96.2%
Total Expense	184,238.57	190,650.00	-6,411.43	96.6%
Net Ordinary Income	143,325.11	125,350.00	17,975.11	114.3%
Other Income/Expense				
Other Expense				
Capital Expenses				
Debt Service DEQ Loan	73,383.60	73,400.00	-16.40	100.0%
Other Expenses	4,580.74	4,600.00	-19.26	99.6%
Debt Service - White Property	18,000.00	18,000.00	0.00	100.0%
Capital Improvements	70,102.10	83,000.00	-12,897.90	84.5%
Total Capital Expenses	166,066.44	179,000.00	-12,933.56	92.8%
Total Other Expense	166,066.44	179,000.00	-12,933.56	92.8%
Net Other Income	-166,066.44	-179,000.00	12,933.56	92.8%
Net Income	-22,741.33	-53,650.00	30,908.67	42.4%

4:05 PM

Bottle Bay Water & Sewer District Operational Income/Expenses - Budget vs. Actual

04/17/25

Cash Basis

Unaudited

	Dec '24 - Mar 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Basic Fee Income	31,245.18	32,263.41	-1,018.23	96.8%
System Service Fee Income	33,778.55	36,225.00	-2,446.45	93.2%
Inspection Fees, Fines & Other	1,333.68	833.36	500.32	160.0%
County Payments	741.04	166.64	574.40	444.7%
WEP Sinking Fund Income	21,599.37	22,575.00	-975.63	95.7%
Property Tax Levy	22,228.02	17,064.00	5,164.02	130.3%
Interest & Investment Income	3,839.67	3,333.36	506.31	115.2%
Total Income	<u>114,765.51</u>	<u>112,460.77</u>	<u>2,304.74</u>	<u>102.0%</u>
Gross Profit	114,765.51	112,460.77	2,304.74	102.0%
Expense				
Administration				
Information Services	480.75	1,200.00	-719.25	40.1%
Recording Sec	600.00	600.00	0.00	100.0%
Accounting Services	4,216.33	4,666.64	-450.31	90.4%
Legal Services	495.00	333.36	161.64	148.5%
Administration - Other	811.04	666.64	144.40	121.7%
Total Administration	<u>6,603.12</u>	<u>7,466.64</u>	<u>-863.52</u>	<u>88.4%</u>
Collection System				
Vehicle Expense	994.15	1,000.00	-5.85	99.4%
Utilities	2,253.03	1,800.00	453.03	125.2%
General Maintenance & Repair	6,336.24	6,750.00	-413.76	93.9%
Supplies, Pumps & Equipment	483.09	3,625.00	-3,141.91	13.3%
Total Collection System	<u>10,066.51</u>	<u>13,175.00</u>	<u>-3,108.49</u>	<u>76.4%</u>
Treatment & Land Application				
Licensed Operator Contractor	29,900.00	30,700.00	-800.00	97.4%
Total Treatment & Land Application	<u>29,900.00</u>	<u>30,700.00</u>	<u>-800.00</u>	<u>97.4%</u>
Total Expense	<u>46,569.63</u>	<u>51,341.64</u>	<u>-4,772.01</u>	<u>90.7%</u>
Net Ordinary Income	68,195.88	61,119.13	7,076.75	111.6%
Other Income/Expense				
Other Expense				
Capital Expenses				
Debt Service DEQ Loan				
DEQ Loan Principal	11,751.23	11,751.89	-0.66	100.0%
Interest Expense	6,594.67	6,594.41	0.26	100.0%
Total Debt Service DEQ Loan	<u>18,345.90</u>	<u>18,346.30</u>	<u>-0.40</u>	<u>100.0%</u>
Debt Service - White Property	6,000.00	6,000.00	0.00	100.0%
Capital Improvements	5,023.00	12,250.00	-7,227.00	41.0%
Total Capital Expenses	<u>29,368.90</u>	<u>36,596.30</u>	<u>-7,227.40</u>	<u>80.3%</u>
Total Other Expense	<u>29,368.90</u>	<u>36,596.30</u>	<u>-7,227.40</u>	<u>80.3%</u>
Net Other Income	<u>-29,368.90</u>	<u>-36,596.30</u>	<u>7,227.40</u>	<u>80.3%</u>
Net Income	<u><u>38,826.98</u></u>	<u><u>24,522.83</u></u>	<u><u>14,304.15</u></u>	<u><u>158.3%</u></u>

Bottle Bay Water & Sewer District Operational Income/Expenses - Budget vs. Actual

Cash Basis

Unaudited

	Mar 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Basic Fee Income	4,293.66	6,452.68	-2,159.02	66.5%
System Service Fee Income	3,848.55	7,245.00	-3,396.45	53.1%
Inspection Fees, Fines & Other	69.05	208.34	-139.29	33.1%
County Payments	4.57	41.66	-37.09	11.0%
WEP Sinking Fund Income	3,043.89	4,515.00	-1,471.11	67.4%
Property Tax Levy	275.46	0.00	275.46	100.0%
Interest & Investment Income	789.39	833.34	-43.95	94.7%
Total Income	<u>12,324.57</u>	<u>19,296.02</u>	<u>-6,971.45</u>	<u>63.9%</u>
Gross Profit	12,324.57	19,296.02	-6,971.45	63.9%
Expense				
Administration				
Information Services	60.00	300.00	-240.00	20.0%
Recording Sec	150.00	150.00	0.00	100.0%
Accounting Services	485.08	1,166.66	-681.58	41.6%
Legal Services	0.00	83.34	-83.34	0.0%
Administration - Other	238.00	166.66	71.34	142.8%
Total Administration	<u>933.08</u>	<u>1,866.66</u>	<u>-933.58</u>	<u>50.0%</u>
Collection System				
Vehicle Expense	282.86	250.00	32.86	113.1%
Utilities	577.13	400.00	177.13	144.3%
General Maintenance & Repair	1,663.50	3,850.00	-2,186.50	43.2%
Supplies, Pumps & Equipment	168.21	2,525.00	-2,356.79	6.7%
Total Collection System	<u>2,691.70</u>	<u>7,025.00</u>	<u>-4,333.30</u>	<u>38.3%</u>
Treatment & Land Application				
Licensed Operator Contractor	7,550.00	7,675.00	-125.00	98.4%
Total Treatment & Land Application	<u>7,550.00</u>	<u>7,675.00</u>	<u>-125.00</u>	<u>98.4%</u>
Total Expense	<u>11,174.78</u>	<u>16,566.66</u>	<u>-5,391.88</u>	<u>67.5%</u>
Net Ordinary Income	1,149.79	2,729.36	-1,579.57	42.1%
Other Income/Expense				
Other Expense				
Capital Expenses				
Debt Service - White Property	1,500.00	1,500.00	0.00	100.0%
Capital Improvements	0.00	4,125.00	-4,125.00	0.0%
Total Capital Expenses	<u>1,500.00</u>	<u>5,625.00</u>	<u>-4,125.00</u>	<u>26.7%</u>
Total Other Expense	<u>1,500.00</u>	<u>5,625.00</u>	<u>-4,125.00</u>	<u>26.7%</u>
Net Other Income	-1,500.00	-5,625.00	4,125.00	26.7%
Net Income	<u><u>-350.21</u></u>	<u><u>-2,895.64</u></u>	<u><u>2,545.43</u></u>	<u><u>12.1%</u></u>



OFFICE OF THE IDAHO STATE TREASURER

Julie A. Ellsworth, State Treasurer

LGIP Monthly Statement

Bottle Bay Water & Sewer District

Jon Davis
P.O. Box 304
Sagle, Idaho 83860

Statement Period

3/1/2025 through 3/31/2025

Summary

Beginning Balance	\$138,725.57	Fund Number	2660
Contributions	\$476.82	Distribution Yield	4.3970%
Withdrawals	\$0.00	March Accrued Interest	\$519.84
Ending Balance	\$139,202.39	Average Daily Balance	\$139,202.39

Detail

Date	Activity	Status	Type	Amount	Balance
03/01/2025	Beginning Balance				\$138,725.57
03/01/2025	Contribution	Processed	February Reinvestment	\$476.82	\$139,202.39
03/31/2025	Ending Balance				\$139,202.39

Although every effort is made by the Idaho State Treasurer's Office to supply current and accurate information on this monthly statement, it is the responsibility of your agency to verify the enclosed information and report any discrepancies to the Fund Administrator. Please review your statement and report discrepancies within thirty days of the date of this statement.

An investment in the LGIP is not insured or guaranteed by the Federal Deposit Insurance Corporation (FDIC) or any other government agency. Although the LGIP seeks to preserve the value of your investment at \$1.00 per share, it is possible to lose money by investing in the LGIP.



OFFICE OF THE IDAHO STATE TREASURER

Julie A. Ellsworth, State Treasurer

LGIP Monthly Statement

Bottle Bay Water & Sewer District

Jon Davis
P.O. Box 304
Sagle, Idaho 83860

Statement Period

3/1/2025 through 3/31/2025

Summary

Beginning Balance	\$90,940.85	Fund Number	3613
Contributions	\$312.57	Distribution Yield	4.3970%
Withdrawals	\$0.00	March Accrued Interest	\$340.78
Ending Balance	\$91,253.42	Average Daily Balance	\$91,253.42

Detail

Date	Activity	Status	Type	Amount	Balance
03/01/2025	Beginning Balance				\$90,940.85
03/01/2025	Contribution	Processed	February Reinvestment	\$312.57	\$91,253.42
03/31/2025	Ending Balance				\$91,253.42

Although every effort is made by the Idaho State Treasurer's Office to supply current and accurate information on this monthly statement, it is the responsibility of your agency to verify the enclosed information and report any discrepancies to the Fund Administrator. Please review your statement and report discrepancies within thirty days of the date of this statement.

An investment in the LGIP is not insured or guaranteed by the Federal Deposit Insurance Corporation (FDIC) or any other government agency. Although the LGIP seeks to preserve the value of your investment at \$1.00 per share, it is possible to lose money by investing in the LGIP.

Date 3/31/25 Page 1
Primary Account XXXXXXXXXXXXX2094

*****EXCLUDE-Email
288331 0.9208 EX 0.000
BOTTLE BAY RECREATIONAL WATER & SEWER
DISTRICT
PO BOX 304
SAGLE ID 83860-0304

***** CHECKING ACCOUNTS *****

Account Title: BOTTLE BAY RECREATIONAL WATER & SEWER
DISTRICT

To benefit you, on 4/1/2025 our Funds Availability Disclosure will be adjusted for inflation. All other components remain the same. The minimum next day availability will increase from \$225 to \$275, large deposit thresholds from \$5525 to \$6725 and new account hold amount from \$5525 to \$6725. The Funds Availability Disclosure is available upon request.

TOTALLY FREE BUSINESS CHECKING		Number of Enclosures	6
Account Number	XXXXXXXXXXXX2094	Statement Dates	3/03/25 thru 3/31/25
Previous Balance	75,724.35	Days in the statement period	29
3 Deposits/Credits	16,961.40	Average Ledger	69,384.53
9 Checks/Debits	23,102.26	Average Collected	69,384.53
Service Charge	.00		
Interest Paid	.00		
Ending Balance	69,583.49		

Deposits and Additions

Date	Description	Deposits
3/07	DDA Regular Deposit	5,367.25
3/14	DDA Regular Deposit	3,389.12
3/28	DDA Regular Deposit	8,205.03

Debits and withdrawals

Date	Description	withdrawals
3/03	Bill Paid-JAMES WHITE Conf #22 4	1,500.00-
3/14	AVISTA8002279187 BILL PAY CCD 20823115331 031101111928421	577.13-
3/14	BOTTLE BAY REC WEP Xfr PPD	8,991.94-
3/14	Bottle Bay Operation BOTTLE BAY REC AP PPD	9,989.26-

Date 3/31/25 Page 2
 Primary Account XXXXXXXXXXXXX2094

TOTALLY FREE BUSINESS CHECKING XXXXXXXXXXXXX2094 (Continued)

Debits and withdrawals

Date	Description	withdrawals
3/19	Bottle Bay Operating VISA PAYMENT CCD 043000091449178 043305136596262	119.35-
3/19	CHECK 500077 CO-OP SUPPLY	174.69-
3/24	CHECK 500078 CO-OP SUPPLY	310.39-
3/25	CHECK 500079 ICRMP	1,427.50-
3/31	Cash Management Monthly Fee	12.00-

Checks in Number Order

Date	Check No	Amount	Date	Check No	Amount	Date	Check No	Amount
3/19	500077	174.69	3/24	500078	310.39	3/25	500079	1,427.50

* Denotes missing check numbers

Daily Balance Information

Date	Balance	Date	Balance	Date	Balance
3/03	74,224.35	3/19	63,128.35	3/28	69,595.49
3/07	79,591.60	3/24	62,817.96	3/31	69,583.49
3/14	63,422.39	3/25	61,390.46		

Date 3/31/25 Page 1
Primary Account XXXXXXXXXXXXX8384

*****EXCLUDE-Email
288332 0.6006 EX 0.000
BOTTLE BAY RECREATIONAL WATER & SEWER
DISTRICT WASTEWATER EXPANSION PROJECT
PO BOX 304
SAGLE ID 83860-0304

***** CHECKING ACCOUNTS *****

Account Title: BOTTLE BAY RECREATIONAL WATER & SEWER
DISTRICT WASTEWATER EXPANSION PROJECT

To benefit you, on 4/1/2025 our Funds Availability Disclosure will be adjusted for inflation. All other components remain the same. The minimum next day availability will increase from \$225 to \$275, large deposit thresholds from \$5525 to \$6725 and new account hold amount from \$5525 to \$6725. The Funds Availability Disclosure is available upon request.

TOTALLY FREE BUSINESS CHECKING		Number of Enclosures	0
Account Number	XXXXXXXXXXXX8384	Statement Dates	3/03/25 thru 3/31/25
Previous Balance	9,544.23	Days in the statement period	29
1 Deposits/Credits	8,991.94	Average Ledger	15,125.43
Checks/Debits	.00	Average Collected	15,125.43
Service Charge	.00		
Interest Paid	.00		
Ending Balance	18,536.17		

Deposits and Additions			
Date	Description		Deposits
3/14	BOTTLE BAY REC	WEP xfr	8,991.94
		PPD	
	Bottle Bay WEP		

Daily Balance Information			
Date	Balance	Date	Balance
3/03	9,544.23	3/14	18,536.17

3:57 PM

Bottle Bay Water & Sewer District Check Detail

04/17/25

March 18 through April 21, 2025

Type	Num	Date	Name	Account	Paid Amount
Check		03/31/2025		Mountain West Bank	
				Administration	-12.00
TOTAL					-12.00
Bill Pmt -Check	ACH	04/21/2025	A Vierra Contracting Inc	Mountain West Bank	
Bill	840	04/07/2025		Capital Improvements	-1,345.00
TOTAL					-1,345.00
Bill Pmt -Check	ACH	04/21/2025	Andrew T. Platte, CPA	Mountain West Bank	
Bill	10981	03/31/2025		Accounting Services	-825.00
TOTAL					-825.00
Check	AUTO	04/10/2025	Avista Utilities	Mountain West Bank	
				Utilities	-569.64
TOTAL					-569.64
Bill Pmt -Check	BILLP...	04/18/2025	Best Way Tree Service, Inc.	Mountain West Bank	
Bill	959278	04/02/2025		Other Treatment Expenses	-445.00
TOTAL					-445.00
Bill Pmt -Check	ACH	04/21/2025	Brent Binnall	Mountain West Bank	
Bill		04/01/2025		Vehicle Expense	-100.00
TOTAL					-100.00
Bill Pmt -Check	BILLP...	04/18/2025	Co-Op Supply	Mountain West Bank	
Bill	33667	03/05/2025		Vehicle Expense	-52.31
Bill	76311	03/14/2025		Vehicle Expense	-53.66
Bill	35286	03/21/2025		Vehicle Expense	-56.14
Bill	44117	03/29/2025		Vehicle Expense	-57.45
TOTAL					-219.56
Check	EFT	04/01/2025	ID DEQ	Mountain West Bank WEP	
				DEQ Loan Principal	-11,945.30
				Interest Expense	-6,400.60
TOTAL					-18,345.90
Bill Pmt -Check	ACH	04/01/2025	KG & T Septic	Mountain West Bank	
Bill	50682	03/21/2025		General Maintenance & Repair	-825.00
TOTAL					-825.00

3:57 PM

Bottle Bay Water & Sewer District Check Detail

04/17/25

March 18 through April 21, 2025

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	ACH	04/21/2025	Pelican Corp One Call Inc	Mountain West Bank	
Bill	1111	03/31/2025		Administration	-5.20
TOTAL					-5.20
Bill Pmt -Check	ACH	04/01/2025	Practical Mechanics	Mountain West Bank	
Bill	20250...	02/25/2025		General Maintenance & Repair	-128.00
TOTAL					-128.00
Bill Pmt -Check	ACH	04/21/2025	Practical Mechanics	Mountain West Bank	
Bill	20250...	04/09/2025		General Maintenance & Repair	-1,317.59
TOTAL					-1,317.59
Bill Pmt -Check	ACH	04/21/2025	RuthAnn Zigler	Mountain West Bank	
Bill		04/01/2025		Recording Sec	-150.00
TOTAL					-150.00
Bill Pmt -Check	EFT	03/18/2025	Visa	Mountain West Bank	
Bill		02/28/2025		Mountain West Bank CC	-119.35
TOTAL					-119.35
Bill Pmt -Check	EFT	04/18/2025	Visa	Mountain West Bank	
Bill		03/28/2025		Mountain West Bank CC	-286.00
TOTAL					-286.00
Bill Pmt -Check	ACH	04/21/2025	Water Systems Manageme...	Mountain West Bank	
Bill	114087	04/01/2025		Licensed Operator Contractor	-7,550.00
TOTAL					-7,550.00
Check	EFT	04/01/2025	White Living Trust	Mountain West Bank	
				Debt Service - White Property	-1,500.00
TOTAL					-1,500.00



BOTTLE BAY W AND S BL ACCT
Account number ending in 2934

ACCOUNT SUMMARY

Credit Limit	\$5,000.00
Credit Available	\$4,714.00
Statement Closing Date	March 28, 2025
Days in Billing Cycle	28
Previous Balance	\$119.35
- Payments & Credits	\$119.35
+ Purchases & Other Charges	\$286.00
+ FEE CHARGED	\$0.00
+ INTEREST CHARGED	\$0.00
= New Balance	\$286.00

PAYMENT INFORMATION

New Balance	\$286.00
Minimum Payment Due	\$25.00
Payment Due Date	April 22, 2025

Questions? Call Card Support 833-996-1461
Or write: PO Box 21077, Billings MT 59104-1077
Or Email: Inquiry@BusinessCardSupport.com

Notice: SEE REVERSE SIDE FOR MORE IMPORTANT INFORMATION

TRANSACTIONS

Tran Date	Post Date	Reference Number	Transaction Description	Amount
			FEE'S	
			TOTAL FEES FOR THIS PERIOD	0.00
			INTEREST CHARGED	
			TOTAL INTEREST FOR THIS PERIOD	0.00
			TOTAL XXXXXXXXXXXX 2094	\$119.35-
03/18	03/18	74966562D00XVBK60	PAYMENT - THANK YOU	119.35-
		WILLIAM BERG	TOTAL XXXXXXXXXXXX 2110	\$60.00
03/12	03/12	240113427EHN0BZKX	MICROSOFT#G082769627 MICROSOFT.COM WA	60.00
			MCC: 5045 MERCHANT ZIP: 98052	
		SUSAN SHEA	TOTAL XXXXXXXXXXXX 2128	\$226.00
03/03	03/04	24137461Y8R269SA0	USPS PO BOXES ONLINE 800-344-7779 DC	226.00
			MCC: 9402 MERCHANT ZIP: 20260	

Please detach bottom portion and submit with payment using enclosed envelope



Mountain West Bank
PO Box 2360
Omaha NE 68103-2360

PAYMENT INFORMATION

Account number ending in	2934
Payment Due Date	April 22, 2025
New Balance	\$286.00
Minimum Payment Due	\$25.00
Past Due Amount	\$0.00

Make Check
Payable to:

Amount Enclosed:

\$	
----	--

BOTTLE BAY W AND S BL ACCT
PO BOX 304
SAGLE ID 83860-0304

Visa
PO Box 17350
Denver CO 80217-7350

**BOTTLE BAY RECREATIONAL WATER & SEWER DISTRICT
OPERATION REPORT – MARCH 2025 -**

LAND APPLICATION - INFORMATION

7,454,000	Actual volume (gal.) of wastewater land applied in 2012.
7,891,000	Actual volume (gal.) of wastewater land applied in 2013.
7,100,000	Actual volume (gal.) of wastewater land applied in 2014.
6,201,000	Actual volume (gal.) of wastewater land applied in 2015.
5,569,000	Actual volume (gal.) of wastewater land applied in 2016.
7,787,000	Actual volume (gal.) of wastewater land applied in 2017.
4,904,000	Actual volume (gal.) of wastewater land applied in 2018.
3,688,000	Actual volume (gal.) of wastewater land applied in 2019.
5,844,000	Actual volume (gal.) of wastewater land applied in 2020.
4,906,000	Actual volume (gal.) of wastewater land applied in 2021.
4,879,000	Actual volume (gal.) of wastewater land applied in 2022.
6,122,000	Actual volume (gal.) of wastewater land applied in 2023.
7,630,000	Actual volume (gal.) of wastewater land applied in 2024.
18,377,116	Maximum target permitted volume (gal.) of wastewater available for land application.
April – Oct.	Growing season (GS) available for land application of wastewater.

2025 LAND APPLICATION LOADING ACTIVITY

OLD PERMIT PRIOR TO IRRIG. EXPANSION	MONTH	IWR*(W/NEW SB) TARGET LOADING	IWR*(W/NEW SB) CALCULATED LOADING	ACTUAL TOTAL LOADING
396,208	April	960,978	960,978	0
1,154,574	May	2,325,098	2,325,098	0
1,838,652	June	3,297,110	3,297,110	0
2,699,166	July	4,876,631	4,876,631	0
2,250,337	August	3,984,693	3,984,693	0
1,241,245	September	2,314,053	2,314,053	0
328,110	October	618,553	618,553	0
9,908,292	TOTALS	18,377,116	18,377,116	0

*Irrigation Water Requirement

COMPARATIVE INFLUENT FLOW DATA

See attached influent flow data summary chart.

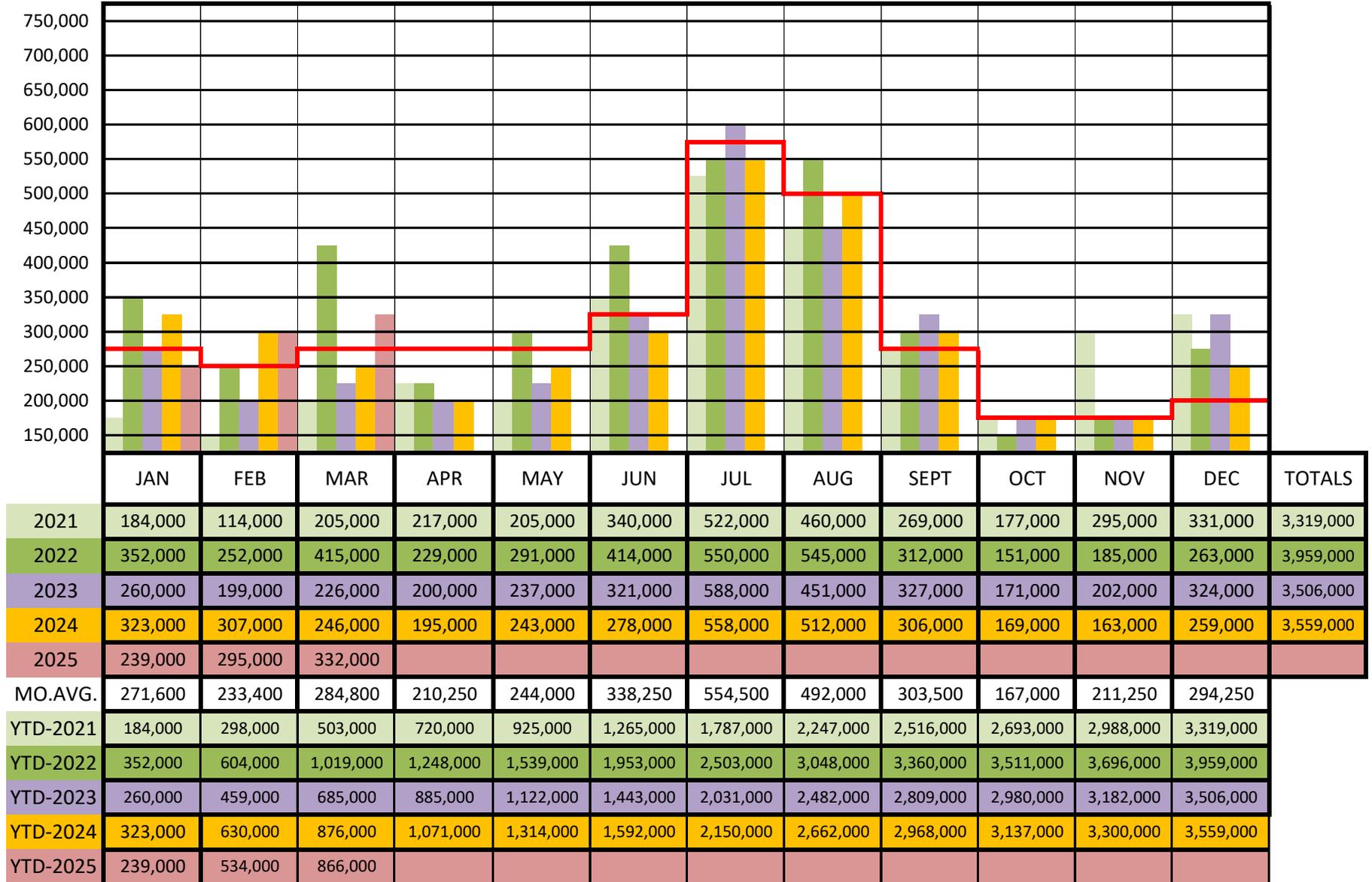
LAGOON STATUS

4,060,000 gallons =	Total <u>usable</u> storage volume in aeration lagoon.	5.36	1.3 MG
5,530,000 gallons =	Total <u>usable</u> storage volume in polishing lagoon.	7.73	2.2 MG
9,590,000 gallons =	TOTAL combined available storage volume	13.09	3.5 MG
1,300,000 gallons =	Estimated volume in aeration lagoon = approx.	32.0%	
1,600,000 gallons =	Estimated volume in polishing lagoon = approx.	28.9%	
6,690,000 gallons =	TOTAL estimated <u>available</u> storage volume	69.8%	

SUMMARY

- Lagoon storage volume appears to be sufficient to handle all influent, including precipitation, through the non-growing season (November through March).
- Land application area appears to be sufficient to handle estimated lagoon storage volume and influent from the growing season (April through October), including precipitation.

BOTTLE BAY RECREATIONAL WATER AND SEWER DISTRICT COMPARATIVE INFLUENT FLOW DATA



WATER SYSTEMS MANAGEMENT
67 WILD HORSE TRAIL
SANDPOINT, IDAHO 83864
DATE: 4/17/2025

BBRWSD COLLECTIONS REPORT FOR SERVICES PROVIDED IN MARCH 2025:

COLLECTION SYSTEM

SERVICE CALLS

PUMP REPLACEMENT: 2

PLUMBING: 1

CONTROLS/ ELECTRICAL: 3

FLOAT: 4

TANK:

ORDER CONTROL DEVICES INSTALLED AT AIRVACS :

NEW CONSTRUCTION / INSTALLATION INSPECTIONS MANAGEMENT: 2

INSTALLATION INSPECTIONS :

ESCROW INSPECTIONS:1

ISOLATIONS: 2

EEP: 2

MAIN LIFT STATION:

ALARMS: 2

OTHER:

AIRVACS. CHECK CORRECT OPERATION (ON GOING)

ISOLATION VALVE INSTALL/ REPAIR / REPLACE:

MANAGEMENT: TELE CONS: MULTIPLE

LOCATES: 4

I&I RESEARCH & MITIGATION: ON GOING

EXERCISE ISOLATION VALVES / AIRVAC VALVES: ON GOING

FACILITIES / EQUIPMENT MAINTENANCE: ON GOING

INVENTORY MANAGEMENT: ON GOING

PERMIT / SITE REVIEW :

POWER OUTAGE RESPONSE:

MAINTENANCE INSPECTIONS:

LOCATING SITES FOR MAIN LINE UPGRADE, CONTROL PANEL, TANK REPLACEMENT UPGRADE / REPLACEMENTS (SEE C. I. P. BELOW),

OWNER / CONTRACTOR CONSULTATIONS / SITE VISIT: (MULTIPLE, ON GOING). FLINT

MANAGERIAL / FILING

MISCL.

INVENTORY REPLACEMENT

PUMPS, PLUMBING FITTINGS, FLOAT SWITCHES, LOCATE MATERIAL

UPDATE COLLECTION FILES / RECORDS IN MS365

4 NEW MAINLINE CONNECTIONS COMPLETED

REVIEW of RSR'S

THE RSR'S have items listed and methods of installation that are either no longer available or out dated.
WSM recommends that the RSR's and related specifications / methods be reviewed and updated to current standards,

We have completed a draft of plans and specifications with corrections / updates.

CAPITAL IMPROVEMENT PROGRAM UPDATED COST SURVEY

MAINLINE CONNECTION UPGRADE COST ESTIMATE

OLDEST INSTALLED 1972-1990: ~ 74 REMAINING
FOR THOSE NOT AS OLD BUT INSTALLED WITH SAME TECHNIQUE / MATERIALS AS
EARLIER CONNECTIONS: ~ 47 REMAINING.

ESTIMATED TOTAL REMAINING: ~ 121

ESTIMATED COST PER UNIT (WITHOUT ASPHALT REPAIR):
\$2,400.00 LABOR / EQUIPMENT/ MATERIALS

ADDITION FOR ASPHALT REPAIR PER UNIT: (WAITING ON PRICING FROM
ASPHALT PROVIDERS)

PUMP CONTROL UPGRADES

10+ TENTATIVELY SCHEDULED FOR 2025

2 COMPLETED

ESTIMATED COST FOR 2025; \$2,500 PER UNIT (including Control Unit)

TANK REPLACEMENT ESTIMATED INSTALLED COST for 2025 (INSTALLED)

Single Compartment :\$2,800

Single Compartment with
PUMP BASIN: \$4,000