

**MEETING AGENDA**

Monday, September 15, 2025 4 p.m.

**Meeting is via Zoom**

Invitation is available on District website: [bottlebaydistrict.org](http://bottlebaydistrict.org);

or send request for invitation to [billb@bbsewer.org](mailto:billb@bbsewer.org)

Physical meeting place: 65 Glengary Bay Rd, Sagle ID 83860

1. Call to Order -- START VIDEO
2. Announce Quorum Present
3. Introduce Attendees
4. General Comments to the Board
5. Approval of Written Minutes of August 15, 2025 regular meeting (Shearer) – **Action Item**
6. Treasurer’s Report (Davis)
  - YTD 2025 P&L and August, 2025 Financial Reports
  - Status of checking accounts & accounts in Local Government Investment Pool
  - Review paid invoices (invoices attached to agenda email)
7. Public Hearing on Annexation of Castle Property
8. Motion to Grant Petition for Annexation of Castle Property (Berg) – **Action Item**
9. Motion to accept Encroachment Agreement for Smith property (Berg) – **Action Item**
10. Operations Report (Hansen)
11. Collections Report (Binnall)
12. Permit and Compliance Matters (Behrens, Binnall) – **Action Items**

| HU# | Landowner                      | Application Received | Deposit Received | Permit Approved | Construction Started | Inspections Underway | Inspections Completed | “As-Built” Received | Remarks  |
|-----|--------------------------------|----------------------|------------------|-----------------|----------------------|----------------------|-----------------------|---------------------|--|
| 040 | Wyckoff<br>Falconjack<br>Trust | ✓                    | ✓                | ✓               |                      |                      |                       |                     |  |
| 059 | Sorani                         |                      |                  |                 |                      |                      |                       |                     | BLP application received; addition to home     |
| 089 | Rosenthal                      |                      |                  |                 |                      |                      |                       |                     | Petition to incorporate Castle lot in District |
| 098 | Petersen                       | ✓                    | ✓                | ✓               | ✓                    |                      |                       |                     |  |
| 101 | Ouhl                           | ✓                    | ✓                | ✓               | ✓                    | ✓                    |                       |                     |  |
| 183 | Haraf                          | ✓                    | ✓                | ✓               | ✓                    |                      |                       |                     |  |

**POSTED 9/12/2025**

|     |        |   |   |   |   |   |  |  |   |
|-----|--------|---|---|---|---|---|--|--|---|
| 211 | Oakley | ✓ | ✓ | ✓ | ✓ | ✓ |  |  | Holding for controller install  |
| 300 | Smith  | ✓ | ✓ |   |   |   |  |  | Holding for revised permit application for new tank and pump basin<br>Encroachment agreement for garage built over mainline |
| 305 | Flint  | ✓ | ✓ | ✓ | ✓ |   |  |  | Install larger septic tank; BLP submitted   |

13. General Administrative Matters

- Motion to join Idaho Rural Water Association (Faulkner) – **Action Item**
- Update on Website (Shearer)
- Status of “Sewer Permit Required” signs on District roads (Shearer)
- Next meeting, Monday, October 20, 2025 at 4pm via Zoom.

14. Adjourn -- STOP VIDEO