



**BOTTLE BAY RECREATIONAL
WATER AND SEWER DISTRICT REGULAR BOARD MEETINGS**

January 17, 2023

The Bottle Bay Recreational Water and Sewer District (BBRWSD) regular Board meeting held by Zoom, was called to order at 4:06 p.m. by Chair Bill Berg, after verifying the required quorum. Board members present were: Bill Berg, Steve Shearer, Jon Davis, Jack Lensing and Rob Behrens. Also in attendance were Brent Binnall (WSM), RuthAnn Zigler, Recording Secretary and Susan Shay, Accountant. Absent: Bob Hansen (WSM).

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Rob Behrens made a motion to approve the December 20, 2022 Regular Board meeting minutes as presented. Steve Shearer seconded and the motion carried.

REPORTS

Treasurers Report

The Mt. West Bank account balance is \$78,881.13, LGIP1 account balance is \$81,771.81 and LGIP2 account balance is \$162,199.11.

Susan briefed the Board members on the FY 2022 final report. There was discussion about transferring money from the checking account into the LGIP account to collect interest. An estimate of the monthly expenses will be calculated to determine the amount to leave in the checking account.

We now have the ability to pay all the bills through the ACH billing system with Mountain West Bank.

A link will be put on the website for members to access and pay their bills on-line.

To-date we only have six (6) customers who have confirmed they would like to receive their invoices by email.

Operations Report

- There may be a fried PLC. Now that the irrigation season is over, Bob will be performing further diagnostics in an effort to isolate potential problems, as weather permits.

Collections Report

- Brent reported he is in the process of updating the system drawings and records. He commented that there are severe inaccuracies in Google Maps, Google Earth and Bonner County Maps so the information is not reliable. He uses MapQuest which provides accurate street locations.

2023-01 Rob Behrens made a motion to accept the mapping cost not to exceed \$5,000 and the bills will be taken out of the general 2023 maintenance budget line item. Jon Davis seconded and the motion carried.

Permit & Compliance Matters

The Board was updated on the active projects for hookups #006, #007, #244, #100 and #293.

General Administrative Matters

Capital Improvement program project scheduling: There was discussion about having a schedule for the capital improvement program so we can keep moving forward.

Next meeting: The next meeting is scheduled meeting for Thursday, February 23, 2023 at 4:00 p.m. by Zoom.

Note: Due to conflicts, this meeting was changed from the regular scheduled meetings on the third Tuesday of the month.

ADJOURNMENT

The meeting was adjourned at 5:01 p.m.