



**BOTTLE BAY RECREATIONAL
WATER AND SEWER DISTRICT ANNUAL & REGULAR BOARD MEETINGS**

July 18, 2023

The Bottle Bay Recreational Water and Sewer District (BBRWSD) Annual & Regular Board meeting held by Zoom, was called to order at 4:00 p.m. by Chair Bill Berg, after verifying the required quorum. Board members present were: Bill Berg, Jack Lensing, Rob Behrens, Steve Shearer and Jon Davis. Also in attendance were Bob Hansen (WSM), Brent Binnall (WSM) and RuthAnn Zigler, Recording Secretary.

The purpose of the Annual Board meeting is to elect officers.

ELECTION OF OFFICERS FOR 2023-2024

2016-17 Steve Shearer made a motion to re-elect all current officers to the 2023-2024 Board. Rob Behrens seconded and the motion carried.

District Board Members:

- Bill Berg – President/Chair
- Rob Behrens – Vice Chair, Compliance Officer
- Jon Davis – Treasurer
- Steve Shearer – Secretary
- Jack Lensing

The Annual meeting adjourned at 4:03 p.m.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Steve Shearer made a motion to approve the June 20, 2023 Regular Board meeting as amended to adopt policy #008. Jon Davis seconded and the motion carried.

REPORTS

Treasurers Report

Status of checking accounts and accounts in Local Government Investment Pool: The Mt. West Bank (2094) account balance is \$78,255.95, Mt. West Bank (8384) account balance is \$3,107.40, LGIP1 account balance is \$83,456.42 and LGIP2 account balance is \$165,540.64.

Operations Report

Status report on irrigation system maintenance: Started irrigation and put out a total load of 1,481 gallons in the month of June.

Collections Report

Status report on capital and other construction projects: Nothing new to report. One red flag on construction project that is still pending.

Capital improvement program: The overflow basin pump upgrade, three (3) pump control upgrades, three (3) Airvac upgrades; two (2) mainline connection upgrades and two (2) tank replacements have all been completed.

Permit & Compliance Matters

The Board discussed the status of Oakley's hookup #211.

2023-18 Rob Behrens made a motion to authorize Rob to put a "Stop Work Order" on the Oakley's project with notification to the Oakley's. Steve Shearer seconded and the motion carried.

Proposed FY 2024 Budget

The Board reviewed and discussed the proposed FY 2024 budget. The budget was posted this month and the Public Budget Hearing will be held in August.

2023-19 Steve Shearer made a motion to authorize increasing fees for the next fiscal year by \$2.00 and the service fee by \$4.00 for an increase of \$6.00 for connected members. Jon Davis seconded and the motion carried.

2023-20 Jon Davis made a motion to publish the proposed FY 2024 Budget. Steve Shearer seconded and the motion carried.

Discussion

Charging for additional bedrooms and structures: A proposed ordinance on ADU's (Accessory Dwelling Units) was distributed to the Board for their review and comments. At the next meeting, the Board will authorize publication of the proposed amendments to our ordinances and rules.

New website: The Board reviewed the new website which is scheduled to go live on July 29, 2023.

General Administrative Matters

Next meeting: The next meeting is scheduled for Monday, August 14, 2023 at 4:00 p.m. by Zoom.

ADJOURNMENT

The meeting was adjourned at 4:59 p.m.