Bottle Bay Recreational Water & Sewer District
P. O. Box 304, Sagle, Idaho 83860 Phone: 208-265-4270

MEETING AGENDA
Monday, November 16, 2026 4 p.m.
Meeting is via Zoom
Invitation is available on District website: bottlebaydistrict.org;
or send request for invitation to billb@bbsewer.org
Phone into Zoom meeting at (253) 215-8782; meeting ID 882 7045 6511; passcode 307172
Physical meeting place: 65 Glengary Bay Rd, Sagle ID 83860

1. Call to Order -- START VIDEO
2. Announce Quorum Present
3. Introduce Attendees
4. General Comments to the Board
5. Approval of Written Minutes of October 19, 2026 regular meeting (Shearer) – **Action Item**
6. Treasurer's Report (Davis)

    -- Financial reports for October 2026 and YTD
    -- **We have 101 invoices emailed and 144 invoices paid via ACH out of 304 invoices total**.
    -- Status of checking accounts & accounts in Local Govermet Investment Pool
    -- Review paid invoices (invoices attached to agenda email)

7. Motion to adopt Resolution 2026-033 – accepting Water Systems Mgt contract revision #11, effective January 1, 2027 (Davis) - **Action Item**
8. Motion to adopt Resolution 2026-034 - increase RuthAnn's contract fee as recording secretary from $150/mo to $175/mo, effective December 1, 2026. (Steve) – **Action Item.**
9. **Public Hearing** on new Residential System Requirements.
10. Motion to adopt Resolution 2026-032 – Adopting new Residential System Requirements (Behrens) – **Action Item.** (Revisions sent separately via email)
11. Operations Report (Hansen)

    -- Explain any changes as result of DEQ approval letter

    -- Status of license extension talks with DEQ

12. Collections Report (Binnall)

POSTED 11/14/2026

13. Permit and Compliance Matters (Binnall) – **Action Items**

HU#	Landowner	Application Received	Deposit Received	BLP Permit Approved	Construction Started	Inspections Underway	Inspections Completed	"As-Built" Received	Remarks
012	Safe Harbor 17 W Shoreline Lane	✓	✓	✓					Plans summitted; BLP approved. Holding for construction.
024	Evans Gages Road	✓	✓						Holding for details/BLP on home construction
028	Houske Bottle Bay Marina	✓	✓						One lateral reparied; Houske has to start construction on other one or face fines; he has agreed to repair
059	Sorani 487 Bay Drive	✓	✓	✓					Holding for construction
098	Petersen 855 E Bottle Bay Rd	✓	✓	✓	✓	✓			Construction underway
141	Grubb 85 Fawn Drive								Follow-up on lateral scoping
183	Haraf 115 Bel Tane Place	✓	✓	✓	✓	✓			Holding for final inspection; notice sent 8/18/2026
222	Prasil 445 Wishbone Lane	✓	✓	✓	✓				2 bedroom detached ADU
228	Turner 334 Bay Dr	✓	✓	✓	✓				Holding for completion of septic tank install
246	Parkin/Davis-JABS Trust 195 Bay Drive	✓	✓	✓	✓	✓			ADU completed; But need to return grade over lateral; holding final inspection.
271	Alex 44 Alex Alley								Need to Draft Letter on responsibility to reroute lateral in event of failure
280	RTS Develop - Fullmer 40 Stewerts Lane	✓	✓	✓					ADU
310	Wright 489 E. Bottle Bay Rd	✓	✓	✓	✓				Slightly move septic tank, reinstall lateral, new hot-tap

14. General Administrative Matters

- Discussion: Update on request to extend sewer main along Bottle Bay Rd at Sourdough (Shearer)
- Update on Website (Shearer)
- Next meeting, Monday, December 21, 2026 at 4pm via Zoom.

15. Adjourn -- STOP VIDEO

POSTED 11/14/2026