



BOTTLE BAY
RECREATIONAL WATER & SEWER DISTRICT



REGULAR BOARD OF DIRECTORS MEETING

Via Zoom

September 28, 2026

4:00 pm

MEETING AGENDA

Monday, September 28, 2026 4 p.m.

Meeting is via Zoom

Invitation is available on District website: bottlebaydistrict.org;

or send request for invitation to billb@bbsewer.org

Phone into Zoom meeting at (253) 215-8782; meeting ID 882 7045 6511; passcode 307172

Physical meeting place: 65 Glengary Bay Rd, Sagle ID 83860

1. Call to Order -- START VIDEO
2. Announce Quorum Present
3. Introduce Attendees
4. General Comments to the Board
5. Approval of Written Minutes of August 17, 2026 regular meeting (Shearer) – **Action Item**
6. Treasurer's Report (Davis)
 - Financial reports for August 2026 and YTD
 - Status of checking accounts & accounts in Local Government Investment Pool
 - Review paid invoices (invoices attached to agenda email)
7. **Public Hearing** on FY 2027 Budget
8. Motion to Adopt Resolution 2026-031 – FY 2027 Budget
9. Operations Report (Hansen)
 - Update on Preliminary Engineering Report and extension of license
10. Collections Report (Binnall)

HU#	Landowner	Application Received	Deposit Received	BLP Permit Approved	Construction Started	Inspections Underway	Inspections Completed	"As-Built" Received	Remarks
012	Safe Harbor 17 W Shoreline Lane	✓	✓	✓					Plans submitted; BLP approved. Holding for construction.
024	Evans Gages Road	✓	✓						Holding for details/BLP on home construction
028	Houske Bottle Bay Marina	✓	✓						One lateral repaired; the other is out of compliance because not deep enough;
059	Sorani 487 Bay Drive	✓	✓	✓					Holding for construction
098	Petersen 855 E Bottle Bay Rd	✓	✓	✓	✓	✓			Construction underway
141	Grubb 85 Fawn Drive								Follow-up on lateral scoping
183	Haraf 115 Bel Tane Place	✓	✓	✓	✓	✓			Holding for final inspection; notice sent 8/18/2026
222	Prasil 445 Wishbone Lane	✓	✓	✓	✓				Proposing 2 bedroom detached ADU
228	Turner 334 Bay Dr	✓	✓	✓	✓				Holding for completion of septic tank install
246	Parkin/Davis-JABS Trust 195 Bay Drive	✓	✓	✓	✓	✓			ADU completed; But need to return grade over lateral; holding final inspection.
271	Alex 44 Alex Alley								Need to Draft Letter on responsibility to reroute lateral in event of failure
300	Smith 47 Fawn Drive	✓	✓	✓	✓	✓	✓	✓	Deposit returned
310	Wright 489 E. Bottle Bay Rd	✓		✓					Will need to install mainline connection

12. General Administrative Matters

- Update on Website (Shearer)
- Next meeting, Monday, October 20, 2026 at 4pm via Zoom.

13. Adjourn -- STOP VIDEO



**BOTTLE BAY RECREATIONAL
WATER AND SEWER DISTRICT REGULAR BOARD MEETING**

August 17, 2026

The Bottle Bay Recreational Water and Sewer District (BBRWSD) Regular Board meeting held by Zoom, was called to order at 4:01 p.m. by Bill Bergs, after verifying the required quorum. Board members present were: Jon Davis, Bill Berg, Steve Shearer, Rob Behrens and Katrina Faulkner. Also in attendance were Bob Hansen and Brent Binnall (WSM), RuthAnn Zigler, Recording Secretary.

CONSENT AGENDA

Steve Shearer made a motion to approve the July 20, 2026 Regular Board meeting minutes as presented. Jon Davis seconded and the motion carried.

PUBLIC COMMENTS

There were no public comments.

REPORTS

Treasurers Report

Status of checking accounts and accounts in Local Government Investment Pool: The Mt. West Bank (2094) account balance is \$68,089.93; Mt. West Bank (2934) account balance is \$653.68. LGIP1 account balance is \$96,385.86; and LGIP2 account balance is \$116,147.60.

Public Hearing – There was no public present so the Public Hearing was closed.

FY 2027 Budget: The FY 2027 Budget was distributed to the Board for their review and comments.

2026-14 Katrina Faulkner made a motion to adopt Resolution 2026-029 FY 2027 Budget as published. Jon Davis second and the motion carried.

Rate change providing \$1.00 per quarter fee (\$1.50 Canadian) for mailed invoices:

2026-15 Steve Shearer made a motion to adopt Resolution 2026-030 to charge a \$1.00 per quarter fee for invoices mailed to customers in the United States and \$1.50 per quarter fee for invoices mailed to customers in Canada. Jon Davis seconded and the motion carried.

Operations Report (July)

Our permit extension request has been acknowledged by IDEQ per their response to Bob Hansen.

Collections Report (July)

Status report on capital and other construction projects: There was three (3) pump replacements, three (3) controls, one (1) odor control devices installed at Airvac, one (1) escrow inspection, 23 locates, one (1) power outage response, and five (5) maintenance inspections.

Capital Improvement Program

There are 15 mainline connection upgrades and three (3) pump control upgrades year-to-date.

Permit & Compliance Matters

Safe Harbor, 17 W. Shoreline Lane, hookup #012 – Plans submitted; BLP was approved. Holding for construction.

Evans, Gages Road, hookup #024 – On hold for details and BLP on home construction.

Houske, Bottle Bay Marina, hookup #028 – Both lines were scoped. One (1) lateral was repaired, the other is out of compliance because it's not deep enough.

Sorani, 487 Bay Drive, hookup #059 – Holding for construction.

Petersen, 855 E. Bottle Bay Road, hook #098 – Construction is underway.

Grubb, 85 Fawn Drive, hookup #141 – Follow up on lateral scoping.

Simchuck, 117 E. Shoreline Lane, hookup #171 – Inspected but needs a final inspection.

Malkames, 6173 Bottle Bay Road, hookup #176 – Pump control box alarm was repaired and is working.

Haraf, 115 Bel Tane Place, hookup #183 – Needs final inspection.

Turner, 334 Bay Drive, hookup #228 – Construction is underway. Waiting for tank and pumps to be installed.

Prasil, 445 Wishbone Lane, hookup #222 – New construction has started on the two (2) bedroom ADU.

Parkin/Davis, 195 Bay Drive, hookup #246 – ADU has been completed.

Alex, 44 Alex Alley, hookup #271 – Garage was built over the mainline. A letter will be drafted on responsibility to re-route lateral in event of failure.

Smith, 47 Fawn Drive, hookup #300 – Need as-builts.

Wright, 489 E. Bottle Bay Road, hook up #310 – New construction. There is no main line connection.

General Administrative Matters

Update on Website: Nothing new to report.

Next meeting: The next meeting is scheduled for Monday, September 21, 2026 at 4:00 p.m. by zoom.

ADJOURNMENT

The meeting was adjourned at 4:53 p.m.

Bottle Bay Water & Sewer District
Profit & Loss Budget Performance
August 2026

Ordinary Income/Expense

Income

Basic Fee Income	19,803.86	11,217.58	105,690.28	134,611.00	28,920.72
System Service Fee Income	18,898.38	10,549.17	99,998.96	126,590.00	26,591.04
Inspection Fees, Fines & Other	1,498.41	41.67	5,870.78	500.00	-5,370.78
County Payments	0.00	166.67	975.38	2,000.00	1,024.62
WEP Sinking Fund Income	10,037.35	5,800.58	54,196.67	69,607.00	15,410.33
Property Tax Levy	532.81	2,844.00	36,960.94	34,128.00	-2,832.94
Interest & Investment Income	691.19	666.67	6,415.48	8,000.00	1,584.52

Total Income	51,462.00	31,286.34	310,108.49	375,436.00	65,327.51
---------------------	------------------	------------------	-------------------	-------------------	------------------

Expense

Administration

Information Services	63.00	333.33	3,884.74	4,000.00	115.26
Recording Sec	150.00	158.33	1,350.00	1,900.00	550.00
Accounting Services	0.00	1,333.33	8,888.16	16,000.00	7,111.84
Legal Services	0.00	200.00	405.00	2,400.00	1,995.00
Audit Services	0.00	625.00	7,200.00	7,500.00	300.00
Insurance	0.00	458.33	3,126.00	5,500.00	2,374.00
Administration - Other	1,877.22	833.33	8,444.53	10,000.00	1,555.47

Total Administration	2,090.22	3,941.65	33,298.43	47,300.00	14,001.57
-----------------------------	-----------------	-----------------	------------------	------------------	------------------

Collection System

Vehicle Expense	478.62	375.00	2,607.80	4,500.00	1,892.20
Utilities	810.66	666.67	5,655.11	8,000.00	2,344.89
General Maintenance & Repair	2,180.00	2,500.00	18,106.07	30,000.00	11,893.93
Supplies, Pumps & Equipment	1,335.75	1,666.67	3,153.42	20,000.00	16,846.58

Total Collection System	4,805.03	5,208.34	29,522.40	62,500.00	32,977.60
--------------------------------	-----------------	-----------------	------------------	------------------	------------------

Treatment & Land Application

Other Treatment Expenses	0.00	83.33	0.00	1,000.00	1,000.00
Other Consultant Services	0.00	83.33	437.50	1,000.00	562.50
License Compliance & Testing	545.00	833.33	4,165.00	10,000.00	5,835.00
Operating Chemicals	2,515.76	666.66	7,314.33	8,000.00	685.67
Licensed Operator Contractor	7,775.00	7,779.17	69,525.00	93,350.00	23,825.00

Total Treatment & Land Application	10,835.76	9,445.82	81,441.83	113,350.00	31,908.17
---	------------------	-----------------	------------------	-------------------	------------------

Total Expense	17,731.01	18,595.81	144,262.66	223,150.00	78,887.34
----------------------	------------------	------------------	-------------------	-------------------	------------------

Net Ordinary Income	33,730.99	12,690.53	165,845.83	152,286.00	-13,559.83
----------------------------	------------------	------------------	-------------------	-------------------	-------------------

Other Income/Expense

Other Expense

Capital Expenses

Debt Service DEQ Loan	0.00	0.00	55,037.70	73,384.00	18,346.30
Debt Service - White Property	1,500.00	1,500.00	13,500.00	18,000.00	4,500.00
Capital Improvements	1,644.50	4,166.67	12,575.23	50,000.00	37,424.77
Unscheduled Capital Projects	0.00	833.33	0.00	10,000.00	10,000.00
Capital Expenses - Other	0.00	0.00	8,443.00	0.00	-8,443.00

Total Capital Expenses	3,144.50	6,500.00	89,555.93	151,384.00	61,828.07
-------------------------------	-----------------	-----------------	------------------	-------------------	------------------

Net Income	30,586.49	6,190.53	76,289.90	902.00	
-------------------	------------------	-----------------	------------------	---------------	--



PO Box 1059
Coeur d'Alene, ID 83816-1059

Pg 7



147115-02A**015129
BOTTLE BAY RECREATIONAL WATER & SEWER
DISTRICT
PO BOX 304
SAGLE ID 83860-0304

Have You Made the Switch to Our New App?



Access your accounts. Anytime. Anywhere.

Simply search for **Mountain West Bank** in your device's app store.



Customer Service:

208-765-0284



Website:

www.mountainwestbank.com

Statement of Account

Account Title: BOTTLE BAY RECREATIONAL WATER & SEWER DISTRICT

Statement Dates 8/03/26 to 8/31/26 (29 days)

TOTALLY FREE BUSINESS CHECKING - XXXXXX2094

Previous Balance	\$68,089.93	Average Ledger	\$82,023.83
Deposits/Credits (8)	\$52,807.56	Average Collected	\$82,023.83
Checks/Debits (13)	\$27,159.95		
Service Charge	\$0.00		
Interest Paid	\$0.00		
Ending Balance	\$93,737.54		

Credit Transactions

Date	Description	Amount
8/03	Idaho Info 5547 CCD BOTTLEBAYWATERS 091000014606685	\$330.00
8/05	Idaho Info 5551 CCD BOTTLEBAYWATERS 091000014607205	\$669.75
8/06	DDA Regular Deposit	\$1,921.00
8/10	Idaho Info 5557 CCD BOTTLEBAYWATERS 091000013735709	\$330.00
8/14	DDA Regular Deposit	\$6,137.46
8/17	BOTTLE BAY REC PAYMENTS PPD Bottle Bay	\$39,219.00
8/21	DDA Regular Deposit	\$2,384.35
8/28	DDA Regular Deposit	\$1,816.00

Debit Transactions

Date	Description	Amount
8/03	Bill Paid-JAMES WHITE Conf #28 8	-\$1,500.00
8/13	AVISTA8002279187 BILL PAY CCD 14965383401 031101117620980	-\$809.66
8/14	Bill Paid-CHRISTOPHER WYCKOFF Conf #293	-\$1,400.00
8/14	Bill Paid-CONSOLIDATED SUPPLY COMPANY Conf #296	-\$2,636.18



**\$ Debit Transactions**

Date	Description	Amount
8/17	BOTTLE BAY REC WEP Xfr PPD Bottle Bay Operation	-\$5,962.26
8/17	BOTTLE BAY REC AP PPD Bottle Bay Operating	-\$10,429.37
8/21	VISA PAYMENT CCD 043000095579116 043305136286698	-\$653.68
8/21	CHECK 500109 CITY SERVICE VALCON	-\$1.00
8/24	Bill Paid-CONSOLIDATED SUPPLY COMPANY Conf #298	-\$565.89
8/24	CHECK 500108 CO-OP SUPPLY	-\$1,028.06
8/24	CHECK 500110 DRAINS PLUS LLC	-\$520.00
8/25	BOTTLE BAY REC AP PPD Bottle Bay Operating	-\$1,641.85
8/31	Cash Management Monthly Fee	-\$12.00

SUMMARY BY CHECK NUMBER

Date	Check No	Amount	Date	Check No	Amount
8/24	500108	\$1,028.06	8/24	500110	\$520.00
8/21	500109	\$1.00	* Denotes checks out of sequence		

Daily Balance

Date	Amount	Date	Amount	Date	Amount
8/03	\$66,919.93	8/13	\$69,031.02	8/24	\$93,575.39
8/05	\$67,589.68	8/14	\$71,132.30	8/25	\$91,933.54
8/06	\$69,510.68	8/17	\$93,959.67	8/28	\$93,749.54
8/10	\$69,840.68	8/21	\$95,689.34	8/31	\$93,737.54

CHECKING DEPOSIT	
DATE 8/16/26 NAME <u>Bottle Bay W+S</u> ACCOUNT NUMBER 57040002094	CASH INCLUDING CD ✓ DEPOSIT NET DEPOSIT 1921.00

Date 08/06/26 Check No Amount \$1,921.00

CHECKING DEPOSIT	
DATE 8/14/26 NAME <u>Bottle Bay W+S</u> ACCOUNT NUMBER 57040002094	CASH INCLUDING CD ✓ DEPOSIT NET DEPOSIT 6137.46

Date 08/14/26 Check No Amount \$6,137.46

CHECKING DEPOSIT	
DATE 8/21/26 NAME <u>Bottle Bay W+S</u> ACCOUNT NUMBER 57040002094	CASH INCLUDING CD ✓ DEPOSIT NET DEPOSIT 2384.35

Date 08/21/26 Check No Amount \$2,384.35

CHECKING DEPOSIT	
DATE 8/28/26 NAME <u>Bottle Bay W+S</u> ACCOUNT NUMBER 57040002094	CASH INCLUDING CD ✓ DEPOSIT NET DEPOSIT 1816.00

Date 08/28/26 Check No Amount \$1,816.00

Apply to account: 89123 - BOTTLE BAY RECREATIONAL WATER & SEWER	
DATE 08/14/2026 AMOUNT **\$1028.06 TO THE ORDER OF CO-OP SUPPLY GLACIER FAMILY OF BANKS	DATE 08/14/2026 AMOUNT **\$1028.06 TO THE ORDER OF CO-OP SUPPLY GLACIER FAMILY OF BANKS

Date 08/24/26 Check No 500108 Amount \$1,028.06

Apply to account: 5807 - BOTTLE BAY RECREATIONAL WATER & SEWER	
DATE 08/14/2026 AMOUNT **\$1.00 TO THE ORDER OF CITY SERVICE VALCON GLACIER FAMILY OF BANKS	DATE 08/14/2026 AMOUNT **\$1.00 TO THE ORDER OF CITY SERVICE VALCON GLACIER FAMILY OF BANKS

Date 08/21/26 Check No 500109 Amount \$1.00

Apply to account: BBWS - BOTTLE BAY RECREATIONAL WATER & SEWER	
DATE 08/14/2026 AMOUNT **\$520.00 TO THE ORDER OF DRAINS PLUS LLC GLACIER FAMILY OF BANKS	DATE 08/14/2026 AMOUNT **\$520.00 TO THE ORDER OF DRAINS PLUS LLC GLACIER FAMILY OF BANKS

Date 08/24/26 Check No 500110 Amount \$520.00

BOTTLE BAY W AND S BL ACCT
Account number ending in 2934**ACCOUNT SUMMARY**

Credit Limit	\$5,000.00
Credit Available	\$4,928.00
Statement Closing Date	August 28, 2026
Days in Billing Cycle	31
Previous Balance	\$653.68
- Payments & Credits	\$653.68
+ Purchases & Other Charges	\$71.50
+ FEE CHARGED	\$0.00
+ INTEREST CHARGED	\$0.00
= New Balance	\$71.50

Questions? Call Card Support 833-996-1461
Or write: PO Box 21077, Billings MT 59104-1077
Or Email: Inquiry@BusinessCardSupport.com

PAYMENT INFORMATION

New Balance	\$71.50
Minimum Payment Due	\$25.00
Payment Due Date	September 22, 2026

Notice: SEE REVERSE SIDE FOR MORE IMPORTANT INFORMATION

TRANSACTIONS

Tran Date	Post Date	Reference Number	Transaction Description	Amount
			FEES	
			TOTAL FEES FOR THIS PERIOD	0.00
			INTEREST CHARGED	
			TOTAL INTEREST FOR THIS PERIOD	0.00
			TOTAL XXXXXXXXXXXX 2094 \$653.68-	
08/20	08/20	7496656KR00XSXVPA	PAYMENT - THANK YOU	653.68-
		WILLIAM BERG	TOTAL XXXXXXXXXXXX 2110 \$63.00	
08/12	08/12	2401134KG2X5GMWG2	MICROSOFT#G177673503 MICROSOFT.COM WA	63.00
			MCC: 5045 MERCHANT ZIP: 98052	
		BRENT BINNALL	TOTAL XXXXXXXXXXXX 0215 \$8.50	
08/11	08/13	2494301KG09G74RD3	THE HOME DEPOT #1810 PONDERAY ID	8.50
			MCC: 5200 MERCHANT ZIP: 83852	

Please detach bottom portion and submit with payment using enclosed envelope



Mountain West Bank
PO Box 2360
Omaha NE 68103-2360

PAYMENT INFORMATION

Account number ending in	2934
Payment Due Date	September 22, 2026
New Balance	\$71.50
Minimum Payment Due	\$25.00
Past Due Amount	\$0.00

Amount Enclosed:

\$

Make Check
Payable to:

BOTTLE BAY W AND S BL ACCT
PO BOX 304
SAGLE ID 83860-0304

Visa
PO Box 60596
City of Industry CA 91716-0596

BOTTLE BAY W AND S BL ACCT
Account number ending in 2934**ACCOUNT SUMMARY**

Credit Limit	\$5,000.00
Credit Available	\$4,928.00
Statement Closing Date	August 28, 2026
Days in Billing Cycle	31
Previous Balance	\$653.68
- Payments & Credits	\$653.68
+ Purchases & Other Charges	\$71.50
+ FEE CHARGED	\$0.00
+ INTEREST CHARGED	\$0.00
= New Balance	\$71.50

Questions? Call Card Support 833-996-1461
Or write: PO Box 21077, Billings MT 59104-1077
Or Email: Inquiry@BusinessCardSupport.com

PAYMENT INFORMATION

New Balance	\$71.50
Minimum Payment Due	\$25.00
Payment Due Date	September 22, 2026

Notice: SEE REVERSE SIDE FOR MORE IMPORTANT INFORMATION

TRANSACTIONS

Tran Date	Post Date	Reference Number	Transaction Description	Amount
			FEES	
			TOTAL FEES FOR THIS PERIOD	0.00
			INTEREST CHARGED	
			TOTAL INTEREST FOR THIS PERIOD	0.00
			TOTAL XXXXXXXXXXXX 2094	\$653.68-
08/20	08/20	7496656KR00XSXVPA	PAYMENT - THANK YOU	653.68-
		WILLIAM BERG	TOTAL XXXXXXXXXXXX 2110	\$63.00
08/12	08/12	2401134KG2X5GMWG2	MICROSOFT#G177673503 MICROSOFT.COM WA	63.00
			MCC: 5045 MERCHANT ZIP: 98052	
		BRENT BINNALL	TOTAL XXXXXXXXXXXX 0215	\$8.50
08/11	08/13	2494301KG09G74RD3	THE HOME DEPOT #1810 PONDERAY ID	8.50
			MCC: 5200 MERCHANT ZIP: 83852	

Please detach bottom portion and submit with payment using enclosed envelope



Mountain West Bank
PO Box 2360
Omaha NE 68103-2360

PAYMENT INFORMATION

Account number ending in	2934
Payment Due Date	September 22, 2026
New Balance	\$71.50
Minimum Payment Due	\$25.00
Past Due Amount	\$0.00

Amount Enclosed:

\$

Make Check
Payable to:

BOTTLE BAY W AND S BL ACCT
PO BOX 304
SAGLE ID 83860-0304

Visa
PO Box 60596
City of Industry CA 91716-0596



OFFICE OF THE IDAHO STATE TREASURER

Julie A. Ellsworth, State Treasurer

pg 12

LGIP Monthly Statement

Bottle Bay Water & Sewer District

Jon Davis
P.O. Box 304
Sagle, Idaho 83860

Statement Period

8/1/2026 through 8/31/2026

Summary

Beginning Balance	\$96,385.86	Fund Number	3613 - Bottle Bay Water & Sewer District - WEP
Contributions	\$313.46	Distribution Yield	3.8362%
Withdrawals	\$0.00	August Accrued Interest	\$315.06
Ending Balance	\$96,699.32	Average Daily Balance	\$96,699.32

Detail

Date	Activity	Status	Type	Amount	Balance
08/01/2026	Beginning Balance				\$96,385.86
08/01/2026	Contribution	Processed	July Reinvestment	\$313.46	\$96,699.32
08/31/2026	Ending Balance				\$96,699.32

Although every effort is made by the Idaho State Treasurer's Office to supply current and accurate information on this monthly statement, it is the responsibility of your agency to verify the enclosed information and report any discrepancies to the Fund Administrator. Please review your statement and report discrepancies within thirty days of the date of this statement.

An investment in the LGIP is not insured or guaranteed by the Federal Deposit Insurance Corporation (FDIC) or any other government agency. Although the LGIP seeks to preserve the value of your investment at \$1.00 per share, it is possible to lose money by investing in the LGIP.



OFFICE OF THE IDAHO STATE TREASURER

Julie A. Ellsworth, State Treasurer

Pg 13

LGIP Monthly Statement

Bottle Bay Water & Sewer District

Jon Davis
P.O. Box 304
Sagle, Idaho 83860

Statement Period

8/1/2026 through 8/31/2026

Summary

Beginning Balance	\$116,147.60	Fund Number	2660 - Bottle Bay Water & Sewer District
Contributions	\$377.73	Distribution Yield	3.8362%
Withdrawals	\$0.00	August Accrued Interest	\$379.66
Ending Balance	\$116,525.33	Average Daily Balance	\$116,525.33

Detail

Date	Activity	Status	Type	Amount	Balance
08/01/2026	Beginning Balance				\$116,147.60
08/01/2026	Contribution	Processed	July Reinvestment	\$377.73	\$116,525.33
08/31/2026	Ending Balance				\$116,525.33

Although every effort is made by the Idaho State Treasurer's Office to supply current and accurate information on this monthly statement, it is the responsibility of your agency to verify the enclosed information and report any discrepancies to the Fund Administrator. Please review your statement and report discrepancies within thirty days of the date of this statement.

An investment in the LGIP is not insured or guaranteed by the Federal Deposit Insurance Corporation (FDIC) or any other government agency. Although the LGIP seeks to preserve the value of your investment at \$1.00 per share, it is possible to lose money by investing in the LGIP.

Bottle Bay Water & Sewer District
Check Detail
August 18 through September 21, 2026

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	ACH	09/18/2026	Andrew T. Platte, CPA	Mountain West Bank	
Bill	11222	08/31/2026		Accounting Services	-1,068.75
TOTAL					-1,068.75
Bill Pmt -Check	ACH	09/18/2026	Ardurra	Mountain West Bank	
Bill	191467	09/08/2026		Administration	-857.50
TOTAL					-857.50
Check	AUTO	09/10/2026	Avista Utilities	Mountain West Bank	
				Utilities	-730.22
TOTAL					-730.22
Check	Cash	09/01/2026	Blakeney, Moyna	Mountain West Bank	
Payment		08/27/2026	Blakeney, Moyna	Accounts Receivable	-507.00
TOTAL					-507.00
Bill Pmt -Check	BILLPAY	09/18/2026	Bonner County Daily B...	Mountain West Bank	
Bill	Fee Increase	08/01/2026		Administration	-30.02
Bill	2027 Budget	08/01/2026		Administration	-90.29
TOTAL					-120.31
Bill Pmt -Check	ACH	09/18/2026	Brent Binnall	Mountain West Bank	
Bill		09/01/2026		Vehicle Expense	-100.00
TOTAL					-100.00
Bill Pmt -Check	BILLPAY	09/18/2026	Co-Op Supply	Mountain West Bank	
Bill	37930	08/06/2026		Supplies, Pumps & Equipment	-5.99
Bill	40211	08/08/2026		Vehicle Expense	-74.09
Bill	38452	08/11/2026		Vehicle Expense	-78.09
Bill	38486	08/11/2026		Supplies, Pumps & Equipment	-12.17
Bill	39305	08/18/2026		Supplies, Pumps & Equipment	-9.99
Bill	75497	08/19/2026		Supplies, Pumps & Equipment	-57.31
Bill	39408	08/20/2026		Vehicle Expense	-80.39
Bill	30354	08/29/2026		Vehicle Expense	-81.41
TOTAL					-399.44
Bill Pmt -Check	BILLPAY	08/25/2026	Consolidated Supply C...	Mountain West Bank	
Bill	13058996.001	08/14/2026		Operating Chemicals	-191.89
Bill	13065788.001	08/19/2026		Operating Chemicals	-374.00
TOTAL					-565.89

4:10 PM

09/17/26

Bottle Bay Water & Sewer District

Check Detail

August 18 through September 21, 2026

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	BILLPAY	09/18/2026	Consolidated Supply C...	Mountain West Bank	
Bill	13042319.001	08/03/2026	Consolidated Supply Co.	Accounts Payable	0.00
Bill	13054820.002	08/24/2026	Consolidated Supply Co.	Accounts Payable	0.00
Bill	13073968.001	08/25/2026		Operating Chemicals	-38.45
Bill	13075017.001	08/26/2026		Operating Chemicals	-374.00
Bill	13079782.001	08/28/2026		Operating Chemicals	-374.00
Bill	13082337.001	09/01/2026		Supplies, Pumps & Equipment	-12.68
Bill	13087719.001	09/03/2026		Operating Chemicals	-374.00
Bill	13094320.001	09/10/2026		Operating Chemicals	-374.00
TOTAL					-1,547.13
Bill Pmt -Check	BILLPAY	08/24/2026	Drains Plus	Mountain West Bank	
Bill	100342	08/13/2026		General Maintenance & Repair	-520.00
Bill	100352	08/18/2026		General Maintenance & Repair	-570.00
Bill	100351	08/18/2026		General Maintenance & Repair	-570.00
TOTAL					-1,660.00
Bill Pmt -Check	BILLPAY	09/18/2026	Drains Plus	Mountain West Bank	
Bill	100391	08/28/2026		General Maintenance & Repair	-520.00
Bill	100389	08/28/2026		General Maintenance & Repair	-520.00
Bill	100390	08/28/2026		General Maintenance & Repair	-520.00
Bill	100394	08/31/2026		General Maintenance & Repair	-1,030.00
TOTAL					-2,590.00
Bill Pmt -Check	ACH	08/25/2026	One Call Concepts	Mountain West Bank	
Bill	60723007	07/31/2026		Administration	-5.85
TOTAL					-5.85
Bill Pmt -Check	ACH	09/18/2026	One Call Concepts	Mountain West Bank	
Bill	60823007	08/31/2026		Administration	-2.34
TOTAL					-2.34
Bill Pmt -Check	ACH	08/25/2026	Practical Mechanics	Mountain West Bank	
Bill	2026074-01	08/21/2026		Capital Expenses	-1,636.00
TOTAL					-1,636.00
Bill Pmt -Check	ACH	09/18/2026	R.C. Worst	Mountain West Bank	
Bill	368036	08/25/2026		Supplies, Pumps & Equipment	-5,030.37
Bill	368320	09/01/2026		Supplies, Pumps & Equipment	-101.42
TOTAL					-5,131.79
Bill Pmt -Check	ACH	09/18/2026	RuthAnn Zigler	Mountain West Bank	
Bill		09/01/2026		Recording Sec	-150.00
TOTAL					-150.00

Bottle Bay Water & Sewer District
Check Detail
 August 18 through September 21, 2026

Type	Num	Date	Name	Account	Paid Amount
Check	BILLPAY	09/18/2026	Smith, Travis & Taria	Mountain West Bank	
				Inspection Deposits	-2,000.00
				Inspection Fees, Fines & Other	600.00
TOTAL					-1,400.00
Bill Pmt -Check	EFT	08/20/2026	Visa	Mountain West Bank	
Bill		07/28/2026		MWB Visa CC	-653.68
TOTAL					-653.68
Bill Pmt -Check	EFT	09/21/2026	Visa	Mountain West Bank	
Bill		08/28/2026		MWB Visa CC	-71.50
TOTAL					-71.50
Bill Pmt -Check	ACH	09/18/2026	Water Systems Manag...	Mountain West Bank	
Bill	115346	09/01/2026		Licensed Operator Contractor	-7,775.00
				License Compliance & Testing	-490.00
				General Maintenance & Repair	-3,993.03
TOTAL					-12,258.03
Check	EFT	09/01/2026	White Living Trust	Mountain West Bank	
				Debt Service - White Property	-1,500.00
TOTAL					-1,500.00

Resolution Number 2026-031

WHEREAS the Board is required by law to adopt an annual budget; and

WHEREAS the Bonner County Auditor determined that the publication of the FY 2027 budget in August was incorrect; and

WHEREAS a summary of the proposed FY 2027 budget was re-published in the Bonner County Daily Bee, the complete budget and notice of hearing was posted in the usual location on the District's office door, and on the District website; and

WHEREAS a public hearing on the proposed budget was held on September 28, 2026; now, therefore,

RESOLVED, the attached FY 2027 is hereby adopted.

ADOPTED BY THE BOARD on September 28, 2026

William M. Berg, District President

Budget for FY 2027	FY2027	FY2026	FY2025	FY2024
	Budget	Am Budget	Actual	Actual
Item				
Revenues				
Basic Fee Income	139,366	134,611	107,347	88,089
System Service Fee Income	127,633	126,590	119,311	112,856
WEP Sinking Fund Income	69,607	69,607	73,382	69,492
Property Tax Levy	37,017	35,729	34,040	34,212
County Payments	2,000	2000	2,423	2,823
Interest & Investment Income	8,000	8,000	10,838	12,684
Inspection Fees, Fines and Other Revenue	5,000	5,000	8,627	7,409
Total Revenues	388,623	381,537	355,968	327,565
Operating Expenses				
Administration				
Recording Secretary	2,100	1,900	1,800	1,875
Accounting Services	16,000	16,000	14,435	16,956
Audit Services	8,000	7,500	6,750	6,750
Legal Services	2,000	2,000	495	121
Insurance	3,300	5,500	2,855	4,129
Information Services	4,000	4,000	4,257	2,397
IDEQ Reuse Fee	800	0	-	-
Other Administrative Expenses	5,000	10,000	2,219	2,126
Sub-Total Administration Expenses	41,200	46,900	32,811	34,354
Treatment and Land Application				
Licensed Operator Contract (WSM, Inc.)	95,775	93,350	90,300	87,750
Other Consultant Services	5,000	1,000	-	-
License Compliance & Testing	10,000	10,000	5,125	6,900
Operating Chemicals	10,000	8,000	11,303	7,590
Other Treatment Expenses	1,000	1,000	1,119	260
Sub-Total Processing & Land Application Expenses	121,775	113,350	107,847	102,500
Collection System				
Supplies, Pumps & Other Equipment	20,000	20,000	44,201	19,520
General Maintenance & Repair	30,000	30,000	24,748	15,914
Utilities	8,000	8,000	6,579	7,366
Vehicle Expenses	4,500	4,500	3,460	4,586
Sub-Total Collection System Expenses	62,500	62,500	78,988	47,386
Total Operating Expenses	225,475	222,750	219,646	184,240
Capital Expenses				
Debt Service - DEQ Loan	73,384	73,384	73,384	73,384
Debt Service - White Property Loan	18,000	18,000	18,000	18,000
Capital Replacement & Improvement	69,500	52,000	84,979	70,102
Unscheduled Capital Projects	10,000	10,000	8,017	4,581
Total Capital Expenses	170,884	153,384	184,380	166,067
Total Operating & Capital Expenses	396,359	376,134	404,026	350,307
Total Net Operating & Non-Operating Income	(7,736)	5,403	(48,058)	(22,742)
Transfer from (to) Contingency Reserve	7,736	(5,403)	48,058	22,742
Depreciation (Non-Cash Expenditure)	96,200	96,200	96,153	96,153

BOTTLE BAY RECREATIONAL WATER & SEWER DISTRICT OPERATION REPORT – AUGUST 2026 -

Pg 19

The latest **Bottle Bay Recreational Water and Sewer District Reuse Permit, M-015-06**, was issued on May 28, 2021, and **expires on May 27, 2028** (7 yrs.) – **Pre-Application Conference** is required within 12 months of permit expiration. – **Permit Renewal Application** is required within 180 days of permit expiration. On March 19, 2026, we requested a minor permit modification to extend the permit expiration date to May 27, 2031.

LAND APPLICATION - INFORMATION

7,454,000	Volume (gal.) of wastewater land applied in 2012.	5,844,000	Volume (gal.) of wastewater land applied in 2020.
7,891,000	Volume (gal.) of wastewater land applied in 2013.	4,906,000	Volume (gal.) of wastewater land applied in 2021.
7,100,000	Volume (gal.) of wastewater land applied in 2014.	4,879,000	Volume (gal.) of wastewater land applied in 2022.
6,201,000	Volume (gal.) of wastewater land applied in 2015.	6,122,000	Volume (gal.) of wastewater land applied in 2023.
5,569,000	Volume (gal.) of wastewater land applied in 2016.	7,630,000	Volume (gal.) of wastewater land applied in 2024.
7,787,000	Volume (gal.) of wastewater land applied in 2017.	7,690,000	Volume (gal.) of wastewater land applied in 2025.
4,904,000	Volume (gal.) of wastewater land applied in 2018.	3,138,500	Volume (gal.) of wastewater land applied in 2026.
3,688,000	Volume (gal.) of wastewater land applied in 2019.		

18,377,116 = Maximum target permit volume (gal.) available for land application.
2026 LAND APPLICATION LOADING ACTIVITY

OLD PERMIT PRIOR TO IRRIG. EXPANSION	MONTH	IWR* TARGET LOADING	IWR* CALCULATED LOADING	ACTUAL TOTAL LOADING
396,208	April	960,978		0
1,154,574	May	2,325,098		0
1,838,652	June	3,297,110	4,004,029	1,360,400
2,699,166	July	4,876,631	5,412,343	1,778,100
2,250,337	August	3,984,693	4,644,673	1,734,800
1,241,245	September	2,314,053		
328,110	October	618,553		
9,908,292	TOTALS	18,377,116	14,061,045	4,873,300

*Irrigation Water Requirement

COMPARATIVE INFLUENT FLOW DATA

See attached influent flow data summary chart.

LAGOON STATUS

		Total	Buffer
4,060,000 gallons =	Total <u>usable</u> storage volume in aeration lagoon.	5.36	1.3 MG
5,530,000 gallons =	Total <u>usable</u> storage volume in polishing lagoon.	7.73	2.2 MG
9,590,000 gallons =	TOTAL combined available storage volume	13.09	3.5 MG
700,000 gallons =	Estimated volume in aeration lagoon = approx.	17.2%	
550,000 gallons =	Estimated volume in polishing lagoon = approx.	9.0%	
8,340,000 gallons =	TOTAL estimated <u>available</u> storage volume	87.0%	

NOTE: We have been experiencing problems with electrical/communication controls for land application.

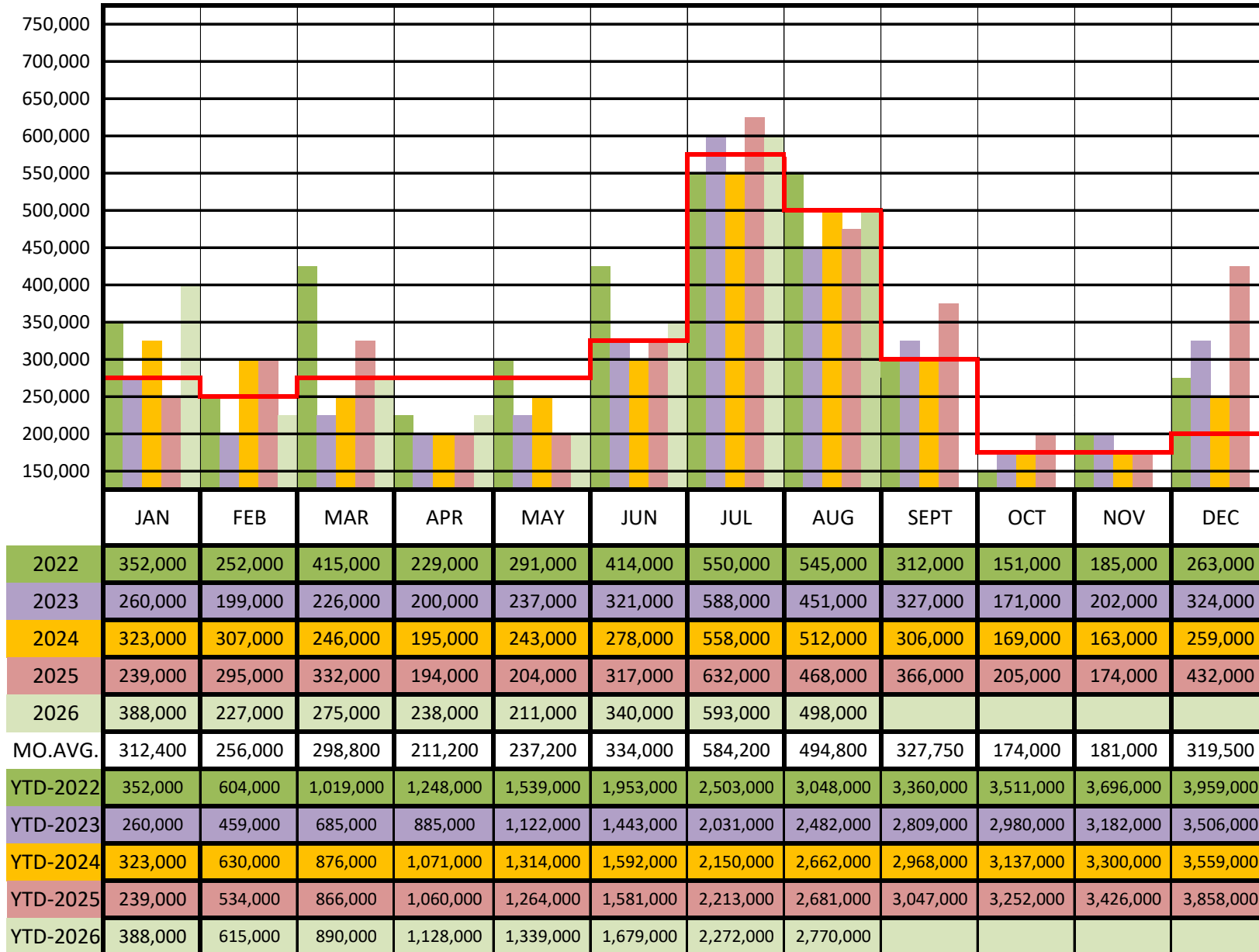
SUMMARY

- Lagoon storage volume appears to be sufficient to handle all influent, including precipitation, through the non-growing season (November through March).
- Land application area appears to be sufficient to handle estimated lagoon storage volume and influent from the growing season (April through October), including precipitation.

BOTTLE BAY RECREATIONAL WATER AND SEWER DISTRICT

COMPARATIVE INFLUENT FLOW DATA

Pg 20



**BOTTLE BAY RECREATIONAL WATER & SEWER DISTRICT
WASTEWATER LAND APPLICATION LOG - AUGUST 2026**

Pg 21

DAILY										WK.	MONTHLY								DAILY			
DATE	METER READING	TOTAL VOLUME	VOLUME to:(10.19 ac)	VOLUME to: (5.93 ac)	VOLUME to: (4.22 ac)	Total	TEMP.		TOTAL		July through October Depth to GW (3' min)								Avg. Prec.	1.20		
START	0	0	MU-01501	MU-01502	MU-01503	CL2	HIGH	LOW	COLIF.	MW-1	MW-2	MW-3	MW-4	MW-5	MW-6	MW-7	MW-8	DAY	Prec. Inch	Mo. To Go		
1		0																1	0.00	1.20		
2		0																2	0.00	1.20		
3	11143600	115800	115800			14.0	85	56	ND									3	0.00	1.20		
4	11244600	9700		56200	40800	14.0	86	49										4	0.00	1.20		
5	11339700	95100	95100			14.0	89	50										5	0.00	1.20		
6	11434200	94500		55100	39400	14.0	90	49										6	0.00	1.20		
7	11512800	78600	78600			14.0	93	48										7	0.00	1.20		
8		0																8	0.00	1.20		
9		0																9	0.00	1.20		
10	11580400	67600	67600			14.0	88	56	ND									10	0.00	1.20		
11	11667300	86900		50400	41500	14.0	89	50										11	0.00	1.20		
12	11761100	93800	93800			15.0	82	49										12	0.00	1.20		
13	11860700	99600	99600			15.0	70	51										13	0.00	1.20		
14	11927900	67200		38900	28500	15.0	81	58										14	0.00	1.20		
15		0																15	0.00	1.20		
16		0																16	0.00	1.20		
17	12003200	75300	75300			15.0	88	58	ND									17	0.00	1.20		
18	12086600	82900	82900			15.0	91	60										18	0.00	1.20		
19	12199700	113100		65500	47600	15.0	85	56										19	0.00	1.20		
20	12319200	119500	119500			15.0	93	49										20	0.00	1.20		
21	12397900	78700		45600	33100	15.0	96	52										21	0.00	1.20		
22		0																22	0.00	1.20		
23		0																23	0.00	1.20		
24	12467800	69900	69900			15.0	83	50	ND									24	0.00	1.20		
25	12545300	77500	77500			15.0	89	42										25	0.00	1.20		
26	12614000	68700		39800	28900	15.0	95	46										26	0.00	1.20		
27	12696600	82600	82600			15.0	87	30										27	0.00	1.20		
28	12775400	78800	78800			15.0	82	49										28	0.00	1.20		
29		0																29	0.00	1.20		
30		0																30	0.00	1.20		
31	12854400	79000	79000			15.0	80	39										31	0.00	1.20		
TOTAL GALLONS		1734800	1216000	351500	259800		87	50	See Revised Plan of Operation - HYDRAULIC LOADING										Total Adjust		1.20	
TOTAL ACRE INCHE		3.14	4.39	2.18	2.27		AVG.	AVG.	TARGET HYDRAULIC LOADING,MU-01501 1,994,884													
Total Nitrogen - LBS/Acre/mo.			17.02	8.46	8.78				Mo. End Precip. Adjustment 332,020													
Total Nitrogen - LBS/Acre/YTD			28.70	14.92	15.53				Calculated Total Actual IWR 2,326,904													
Total Phos. - LBS/Acre/mo.			3.60	1.79	1.86				TARGET HYDRAULIC LOADING,MU-01502 1,160,909													
Total Phos. - LBS/Acre/YTD			6.57	3.29	3.45				Mo. End Precip. Adjustment 193,216													
									Calculated Total Actual IWR 1,354,125													
pH (Monthly)			7.42						TARGET HYDRAULIC LOADING,MU-01503 826,144													
Nitrate + Nitrite Nitrogen (Monthly) - mg/L - PQL = 0.1/ea (0.05@ 50%)			0.1						Mo. End Precip. Adjustment 137,500													
Total Kjeldahl Nitrogen (Monthly) - mg/L - PQL = 0.09 (0.045 @50%)			17						Calculated Total Actual IWR 963,644													
Total Phosphorus (Monthly) - mg/L - PQL = 0.016 (0.008 %50 %)			3.620						Mo. End Precip. Adj. =27,152.4 x Acres. x Total Adjust										Water Systems Mgt., Inc.			

WATER SYSTEMS MANAGEMENT 67 WILD
HORSE TRAIL SANDPOINT, IDAHO 83864
DATE: 9/21/26

BBRWSD COLLECTIONS REPORT FOR SERVICES PROVIDED IN AUGUST 2026:
COLLECTION SYSTEM

SERVICE CALLS

PUMP REPLACEMENT: 3

PLUMBING: 1

CONTROLS/ ELECTRICAL: 3

FLOAT: 4

ORDER CONTROL DEVICES INSTALLED AT AIRVACS. 1

ORDER CONTROL DEVICE AT PUMP BASIN: /

AIR VAC VALVE REPLACEMENT:

NEW CONSTRUCTION / INSTALLATION INSPECTIONS & PROJECT REVIEWS: 3

ESCROW INPECTIONS: 1

ISLOATIONS: 4

MAIN LIFT STATION:

ALARMS:3

OTHER: LINE CAMERA AT LATERALS FOR MARINA, GRUBB

ISOLATION VALVE INSTALL/ REPAIR / REPLACE:

MANAGEMENT: BILLING (MULITPLE)

LOCATES:5

I&I RESEARCH & MITIGATION: ON GOING

EXERCISE ISOLATION VALVES / AIRVAC VALVES: ON GOING

FACILITIES / EQUIPMENT MAINTENANCE: ON GOING

INVENTORY MANAGEMENT: ON GOING

PERMIT / SITE REVIEW :

POWER OUTAGE RESPONSE:

MAINTENANCE INSPECTIONS: 8

LOCATE REMAINIG SITES FOR MAIN LINE UPGRADE, CONTROL PANEL, TANK REPLACEMENT UPGRADE / REPLACEMENTS

OWNER / CONTRACTOR CONSULTATIONS / SITE VISIT: (MULTIPLE, ON GOING).

MANAGERIAL / FILING (ON GOING)

INVENTORY REPLACEMENT/MANAGEMENT (ON HOLD AS PER JON DAVIS)

UPDATE COLLECTION FILES / RECORDS IN MS365 (ON GOING)

CAPITAL IMPROVEMENT PROGRAM UPDATE

MAINLINE CONNECTION UPGRADE :15 (TOTAL COMPLETED 2026 TO DATE

PUMP CONTROL UPGRADES: 4 COMPLETED 2026 TO DATE

SPECIAL NOTES: