



**BOTTLE BAY RECREATIONAL
WATER AND SEWER DISTRICT REGULAR BOARD MEETING**

July 20, 2026

The Bottle Bay Recreational Water and Sewer District (BBRWSD) Regular Board meeting held by Zoom, was called to order at 4:12 p.m. by Jon Davis, after verifying the required quorum. Board members present were: Jon Davis, Bill Berg, Steve Shearer, Rob Behrens, Jon Davis and Katrina Faulkner. Also in attendance were Bob Hansen and Brent Binnall (WSM), RuthAnn Zigler, Recording Secretary. Guest: Zachary Neu.

CONSENT AGENDA

Steve Shearer made a motion to approve the June 15, 2026 Regular Board meeting minutes as presented. Jon Davis seconded and the motion carried.

PUBLIC COMMENTS

There were no public comments.

REPORTS

Treasurers Report

Status of checking accounts and accounts in Local Government Investment Pool: The Mt. West Bank (2094) account balance is \$59,734.53; Mt. West Bank (8384) account balance is \$18,422.30. LGIP1 account balance is \$96,083.86; and LGIP2 account balance is \$115,783.69.

2026-12 Jon made a motion to publish the FY 2027 budget. Steve Shearer seconded and the motion carried.

Operations Report (June)

Started irrigating in June.

Status of Ardurra's Engineering work on system rules: This item was tabled.

Collections Report (June)

Status report on capital and other construction projects: There was one (1) pump replacement, one (1) Airvac was installed, two (2) new construction installation inspections, five (5) locates, one (1) power outage response, and three (3) maintenance inspections.

Capital Improvement Program

There were seven (7) mainline connection upgrades.

There were two (2) pump control upgrades.

Permit & Compliance Matters

Safe Harbor, 17 W. Shoreline Lane, hookup #012 – Applied to county for set-back variance.

Evans, Gages Road, hookup #024 – On hold for details and BLP on home construction.

Nelson, 800 East Bottle Bay, hookup #026 – Received request for inspection on detached building; no longer an ADU.

Houske, Bottle Bay Marina, hookup #028 – Both lines were scoped. One (1) lateral was repaired, the other is out of compliance because it's not deep enough.

Wyckoff, 171 Eureka Road, hookup #040 – No final inspection needed; will return deposit.

Sorani, 487 Bay Drive, hookup #059 – The BLP application has been received for additions to home.

Petersen, 855 E. Bottle Bay Road, hook #098 – Construction is underway.

Grubb, 85 Fawn Drive, hookup #141 – Follow up on lateral scoping.

Simchuck, 117 E. Shoreline Lane, hookup #171 – On hold for inspection of the pump control.

Haraf, 115 Bel Tane Place, hookup #183 – Inspection is underway.

Turner, 334 Bay Drive, hookup #228 – Submitted question on lateral trenching. Tank was set.

Prasil, 445 Wishbone Lane, hookup #222 – Proposing two (2) bedrooms in detached ADU.

Parkin/Davis, 195 Bay Drive, hookup #246 – Accessory building is being constructed. A letter needs to be drafted to notify them that we need to scope for lateral depth.

Alex, 44 Alex Alley, hookup #271 – Garage was built over the mainline. A letter will be drafted on responsibility to re-route lateral in event of failure.

Smith, 47 Fawn Drive, hookup #300 – On hold to consult on location of tank, pump basin and lateral connection.

General Administrative Matters

Publish Rate Schedule amendment for \$1.00 mailed invoice fee: The Board discussed the rate schedule to be amended for \$1.00 mailed invoice fee.

2026-13 Jon Davis made a motion to publish the amended rate schedule for \$1.00 mailed invoices. Rob Behrens seconded and the motion carried.

Update on Website: On the payment process, we need to identify when the ACH payments are pulled for the quarter; week and month in billing cycle. When paying with credit card payment, it shows as a government payment. We need to make it clear on the website that it's for the Bottle Bay Sewer District.

Next meeting: The next meeting is scheduled for Monday, August 17, 2026 at 4:00 p.m. by zoom.

ADJOURNMENT

The meeting was adjourned at 4:53 p.m.