

**MEETING AGENDA**

Tuesday, March 17, 2025 4 p.m.

**Meeting is via Zoom**

Invitation is available on District website: [bottlebaydistrict.org](http://bottlebaydistrict.org);

or send request to [billb@bbsewer.org](mailto:billb@bbsewer.org)

Physical meeting place: 65 Glengary Bay Rd, Sagle ID 83860

1. Call to Order -- START VIDEO
2. Announce Quorum Present
3. Introduce Attendees
4. General Public Comments to Board.
5. Approval of Written Minutes of January 20, 2025 regular meeting (Shearer) – **Action Item**
6. Treasurer’s Report (Davis)
  - YTD 2025 P&L and January & February, 2025 Financial Reports
  - Status of checking accounts & accounts in Local Government Investment Pool
  - Review paid invoices ([invoices attached to agenda email](#))
7. Operations Report (Hansen)
8. Collections Report (Binnall)
9. Permit and Compliance Matters (Behrens, Binnall) – **Action Items**

HU#	Landowner	Application Received	Deposit Received	Permit Approved	Construction Started	Inspections Underway	Inspections Completed	“As-Built” Received	Remarks
038	Island Vista	✓	✓	✓					
040	Wyckoff Falconjack Trust	✓	✓	✓					
089	Rosenthal								Construction on Castle property?
098	Petersen	✓	✓	✓	✓				Shop & homesite on same lot
101	Ouhl	✓	✓	✓					
171	Simchuk	✓	✓	✓	✓				
175	Mack	✓	✓	✓	✓				
183	Haraf	✓	✓	✓	✓				
211	Oakley	✓	✓	✓	✓	✓			Holding for controller install

300	Smith	✓	✓							Holding for revised permit application Encroachment agreement for garage built over mainline
305	Flint	✓	✓							Install larger septic tank
309	Rude	✓	✓		✓					Geotech Report submitted; easement correction
321	Atteberry	✓	✓	✓	✓	✓	✓			Proper RV pad coupling

10. Resolution requiring Castle property to be incorporated in the Sewer District; charged capitalization fee; collect unserviced fees on adjacent property, execute an easement on adjacent property for a lateral to Castle property. **Action Item (Berg)**

11. General Administrative Matters

- Summer pancake breakfast (Houske)
- Website Update (Houske)
- Next meeting, Monday, April 21, 2025 at 4pm via Zoom.

12. Adjourn -- STOP VIDEO