



**BOTTLE BAY RECREATIONAL
WATER AND SEWER DISTRICT REGULAR BOARD MEETING**

November 17, 2025

The Bottle Bay Recreational Water and Sewer District (BBRWSD) Regular Board meeting held by Zoom, was called to order at 4:00p.m. by Bill Berg, after verifying the required quorum. Board members present were: Bill Berg, Jon Davis, Rob Behrens, Katrina Faulkner and Steve Shearer. Also in attendance were Bob Hansen and Brent Binnall (WSM) and RuthAnn Zigler, Recording Secretary.

CONSENT AGENDA

Steve Shearer made a motion to approve the October 20, 2025 Regular Board meeting minutes as presented. Jon Davis seconded and the motion carried.

PUBLIC COMMENTS

There were no public comments.

REPORTS

Treasurers Report

Status of checking accounts and accounts in Local Government Investment Pool: The Mt. West Bank (2094) account balance is \$18,898.46; Mt. West Bank (8384) account balance is \$2,376.20. LGIP1 account balance is \$93,616.07; and LGIP2 account balance is \$112,806.48.

New valuations of District assets to insurance company: The Board reviewed and discussed the replacement values for the IRCMP insurance policy.

2025-24 Jon Davis made a motion to accept the replacement values list as amended. Rob Behrens seconded and the motion carried.

Operations Report (October)

In good shape in terms of capacity versus what our use are.

Still having issues with the chlorine injection system and electrical controls for both chlorine injection and land application; in the process of troubleshooting the issue before calling someone in to make the repairs. We are still able to work around the problem to keep things going but need to have resolved by next spring.

Collections Report (October)

Status report on capital and other construction projects: There were three (3) pump replacements, four (4) locates, three (3) new construction/installation inspections, two (2) controls/electrical and three (3) alarms.

Ten (10) mainline connection upgrades have been completed and 9 (nine) out of the ten (10) pump upgrades have been completed for the 2025 scheduled capital improvements.

Status of asphalt repair: The asphalt repairs have been completed along east Bottle Bay.

Permit & Compliance Matters

Evans, hookup #024 – Received deposit but have not received the permit application.

Wyckoff, hookup #040 – Currently in the process of making a five (5) foot setback from Eureka Road. Waiting for approval documents on setback.

Sorani, hookup #059 – Received BLP application for addition to home and deposit. BLP permit was approved and signed. The plans they sent now has the pump basin lid included.

Petersen, hook #098 – Air Vac was moved at the customer's expense.

Ouhi, hookup #101 – The easement agreement is being developed.

Haraf, hookup #183 – Work is progressing. The tank and mainline connection are in. The valve connection was damaged so it was replaced.

Oakley, hookup #211 – The control panel was installed however, it was not done to the District's standards. The control panel should be completely independent of any other device or circuitry but the HVAC system was put on the same circuitry as the control panel. The customer will be informed that they need to change the control panel and HVAC system to their own circuit breakers. The Board agreed that Oakley will be fined a \$100 charge for not calling for an inspection and a service call fee of \$500. The Board agreed to give them 30 days to make the required change.

Turner, hookup #228 – Received application and deposit.

Davis/JABS, hookup #246 – Application and deposit was received and the BLP permit has been approved.

Smith, hookup #300 – Discussion with the attorney confirmed Smith will sign the permit application and encroachment agreement; as of this date it has not been received.

Flint, hookup #305 – Received the building location permit and drawings which will be given to Brent and Rob for their review. There's discussion about demolishing and removing the existing tank and putting in a new larger tank.

General Administrative Matters

"Sewer Permit Required" signs: Six (6) signs are made and ready to pick up; they have been pre-drilled and are ready to place.

Update on Website: The website has four (4) things we are working on: 1) Pictures, 2) Questions & Answers, 3) Updated Rules and Regulations, and 4) Bill pay on-line.

Update on status of RSR revisions: The issue is whether we stick with our own RSR's, and then inform customers that are planning to do work, that they have to get approval from DEQ prior to discussions with the District or the District have their own RSR's that have been approved by DEQ. This item will be discussed further as information is received.

Next meeting: The next meeting is scheduled for Monday, December 15, 2025 at 4:00 p.m. by zoom.

EXECUTIVE MEETING

Pursuant to Idaho Legislature, Idaho Statutes Title 74, Chapter 2, 74-206(c) to acquire an interest in real property not owned by a public agency.

Roll Call

Katrina Faulkner – Yes; Steve Shearer – Yes; John Davis – Yes; Bill Berg – Yes; Rob Behrens – Yes.

5:09 p.m. went into Executive Session. Returned to the regular meeting at 5:40 p.m.

The Board agreed that they need more information on IDEQ requirements regarding setbacks for dwellings and wells before we can offer a proposal. Bill Berg was asked to engage a consulting engineer for further insight and knowledge.

ADJOURNMENT

The meeting was adjourned at 5:41 p.m.