



BOTTLE BAY RECREATIONAL WATER AND SEWER DISTRICT REGULAR BOARD MEETING

June 15, 2026

The Bottle Bay Recreational Water and Sewer District (BBRWSD) Regular Board meeting held by Zoom, was called to order at 4:03 p.m. by Bill Berg, after verifying the required quorum. Board members present were: Bill Berg, Steve Shearer, Rob Behrens and Katrina Faulkner. Also in attendance were Bob Hansen and Brent Binnall (WSM), RuthAnn Zigler, Recording Secretary and guest, Chip Houske. Absent: Jon Davis.

CONSENT AGENDA

Steve Shearer made a motion to approve the May 18, 2026 Regular Board meeting minutes as presented. Rob Behrens seconded and the motion carried.

PUBLIC COMMENTS

Chip Houske was in attendance to discuss his appeal to scope the lateral lines at Bottle Bay Marina (see discussion under Public Hearing).

REPORTS

Treasurers Report

Status of checking accounts and accounts in Local Government Investment Pool: The Mt. West Bank (2094) account balance is \$94,597.81; Mt. West Bank (8384) account balance is \$6,447.95. LGIP1 account balance is \$95,776.06; and LGIP2 account balance is \$115,412.78.

PUBLIC HEARING

Appeal of order to scope the lateral lines at Bottle Bay Marina: A letter was sent to Chip Houske, Bottle Bay Resort & Marina on June 1, 2026 from Rob Behrens, Compliance Officer for the District, concerning a substantial rock wall that was constructed over and across two lateral lines extending from their septic tanks to the District's Force main which requires the landowners to obtain an Encroachment Permit from the Sewer District prior to construction, pursuant to Section 4.1 of the Operating Rules. Because there was no inspection of the laterals at the location of the wall, and pursuant to section 10.03 of the Residential System Requirements, the District requires the lateral lines be exposed for inspection and scoping. Mr. Houske is appealing the order to scope the two (2) laterals that are under the wall to determine if they are buried sufficiently.

The hearing was opened with Rob Behrens explaining why he made the order, Mr. Houske was then given the opportunity to explain why he does not want to authorize the District to scope the lines, Rob was given time to respond to Mr. Houske, and then Mr. Houske had a final comment; the Board was allowed to ask questions to both Rob and Mr. Houske. Deliberation was then made by the Board.

The question was called by Bill Berg for denying the appeal and assess the scoping and waive the fines. It was unanimous by all members of the Board to deny the appeal.

Operations Report (May)

Status of Ardurra's Engineering work on system rules: This item was tabled.

Collections Report (May)

Status report on capital and other construction projects: There was one (1) pump replacement, two (2) Airvacs were installed, two (2) new construction installation inspections, ten (10) locates and five (5) isolations.

Capital Improvement Program

There were seven (7) mainline connection upgrades.

The pump control upgrades are on hold.

Permit & Compliance Matters

Safe Harbor, 17 W. Shoreline Lane, hookup #012 – Applied to county for set-back variance.

Evans, Gages Road, hookup #024 – On hold for details and BLP on home construction.

Houske, Bottle Bay Marina, hookup #028 – Discussed in the Public Hearing.

Wyckoff, 171 Eureka Road, hookup #040 – Construction is underway.

Sorani, 487 Bay Drive, hookup #059 – The BLP application has been received for additions to home.

Petersen, 855 E. Bottle Bay Road, hook #098 – Construction is underway.

Dorsing, 899 E. Bottle Bay Road, hookup #114 – Wall was constructed over the lateral line. It was inspected and everything is fine.

Jones, 351 E. Bottle Bay Road, hookup #139 – Deck was constructed over the pump basin and one of the openings to the septic tank. Contractor provided access to the septic tank and pump basin, however, upon review, it was determined not to be adequate. This was discussed with Ms. Jones and it was determined that we prefer not having the deck over the pump basin for access purpose. The contractor removed a portion of the deck and plans are to remove the rest of the deck framing from around the pump basin. There was no locate requested prior to the building of the deck.

Grubb, 85 Fawn Drive, hookup #141 – Mr. Grubb agreed to pay for the Sewer District to scope lateral line under the new retaining wall.

Simchuck, 117 E. Shoreline Lane, hookup #171 – On hold for inspection of the pump control.

Haraf, 115 Bel Tane Place, hookup #183 – Inspection is underway.

Turner, 334 Bay Drive, hookup #228 – BLP was submitted and construction is underway.

Layton, 525 Bay Drive, hookup #239 – Construction started without a sewer permit. No new bedrooms are being added but a wall is being built for water mitigation going into the foundation and nothing being built towards the lateral line.

Prasil, 445 Wishbone Lane, hookup #222 – Application and deposit has been received for proposal of a two (2) bedroom detached ADU.

Parkin/Davis, 195 Bay Drive, hookup #246 – Application and deposit has been received, BLP permit application was approved and the inspection is underway.

Alex, 44 Alex Alley, hookup #271 – Garage was built over lateral line. If something happens with the lateral, it will be the responsibility of the owner to re-route and re-connect. A letter will be placed in the file.

Smith, 47 Fawn Drive, hookup #300 – On hold to consult on location of tank, pump basin and lateral connection.

General Administrative Matters

Preview of FY 2027 Budget: A preview of the FY 2027 Budget was distributed to the Board for their review. The budget will be published in July and approved at the August meeting.

Construction signage: Six (6) signs were posted at the following locations: East Bottle Bay Road at culvert; Bottle Bay Road, south District boundary; Bottle Bay Road, north District boundary; Bottle Bay Road in front of District building; Bay Drive entrance and Sourdough entrance.

Update on Website: Pictures have been added to the carousel of pictures on the home page. If anyone has pictures that they would like added, send pictures with descriptions to RuthAnn.

Next meeting: The next meeting is scheduled for Monday, July 20, 2026 at 4:00 p.m. by zoom.

ADJOURNMENT

The meeting was adjourned at 5:40 p.m.