

MEETING AGENDA

Monday, December 15, 2025 4 p.m.

Meeting is via Zoom

Invitation is available on District website: bottlebaydistrict.org;

or send request for invitation to billb@bbsewer.org

Phone into Zoom meeting at (253) 215-8782; meeting ID 882 7045 6511; passcode 307172

Physical meeting place: 65 Glengary Bay Rd, Sagle ID 83860

1. Call to Order -- START VIDEO
2. Announce Quorum Present
3. Introduce Attendees
4. General Comments to the Board
5. Approval of Written Minutes of November 17, 2025 regular meeting (Shearer) – **Action Item**
6. Treasurer’s Report (Davis)
 - YTD 2025 P&L and November, 2025 Financial Reports
 - Status of checking accounts & accounts in Local Government Investment Pool
 - Capital Expense updated report
 - Review paid invoices (invoices attached to agenda email)
7. Operations Report (Hansen)
8. Collections Report (Binnall)
9. Permit and Compliance Matters (Binnall) – **Action Items**

HU#	Landowner	Application Received	Deposit Received	BLP Permit Approved	Construction Started	Inspections Underway	Inspections Completed	“As-Built” Received	Remarks
024	Evans		✓						Rec’d deposit, but no permit application?
040	Wyckoff Falconjack Trust	✓	✓	✓					Construction scheduled for Feb 2026
059	Sorani	✓	✓	✓					BLP application received; addition to home
098	Petersen	✓	✓	✓	✓				
101	Ouhl	✓	✓	✓	✓	✓			Still need easement agreement
183	Haraf	✓	✓	✓	✓				
211	Oakley	✓	✓	✓	✓	✓			Status of controler install
228	Turner	✓	✓						New construction off Bay Dr

246	Davis-JABS	✓	✓	✓					Accessory building
300	Smith	✓	✓						Easement agreement signed & recorded; plans received for tank & lateral replacement; construction scheduled for Feb 2026
305	Flint	✓	✓	✓	✓				Install larger septic tank; BLP submitted

10. General Administrative Matters

- Status “Sewer Permit Required” signs (Shearer)
- Update on Website
- Update on status of RSR revisions (Berg)
- Next meeting, Monday, January 19, 2025 at 4pm via Zoom.

11. Motion to hold executive session re: Discussion of options to acquire additional rights in land from Richard Townsend. Executive session pursuant to I.C. 74-206(c) (To acquire an interest in real property not owned by a public agency). Requires roll call vote to go into exec session, and 2/3 vote of Directors. Bob Hansen & Brent Binall invited to join the meeting.

If vote is favorable:

STOP VIDEO, excuse non-board members, visitors.

Hold executive session

START VIDEO.

12. Call to order in open session

13. Motion to Authorize Negotiation with Richard Townsend re: modification of easement (Berg)

14. Adjourn -- STOP VIDEO