BOTTLE BAY
RECREATIONAL WATER & SEWER DISTRICT

REGULAR
BOARD OF DIRECTORS
MEETING

<u>Via Zoom</u>

<u>June 15, 2026</u>

<u>4:00 pm</u>

Bottle Bay Recreational Water & Sewer District
P. O. Box 304, Sagle, Idaho 83860 Phone: 208-265-4270

MEETING AGENDA

Monday, June 15, 2026 4 p.m.

Meeting is via Zoom

Invitation is available on District website: bottlebaydistrict.org;
or send request for invitation to billb@bbsewer.org
Phone into Zoom meeting at (253) 215-8782; meeting ID 882 7045 6511; passcode 307172
Physical meeting place: 65 Glengary Bay Rd, Sagle ID 83860

1. Call to Order -- START VIDEO

2. Announce Quorum Present

3. Introduce Attendees

4. General Comments to the Board

5. Approval of Written Minutes of May 18, 2026 regular meeting (Shearer) – **Action Item**

6. Treasurer's Report (Davis)

   -- Financial reports for May 2026 and YTD
   -- Status of checking accounts & accounts in Local Govermet Investment Pool
   -- Review paid invoices (invoices attached to agenda email)
   -- Update on billing and collecting fees

7. Hearing on Chelsey Houske's appeal of Behren's order to scope the lateral lines at Bottle Bay Marina

8. Deliberation and decision on appeal – **Action Item**

9. Operations Report (Hansen)

   -- Discussion: Status of Ardurra's Engineering work on system rules

10. Collections Report (Binnall)

11. Permit and Compliance Matters (Binnall) – **Action Items**

HU#	Landowner	Application Received	Deposit Received	BLP Permit Approved	Construction Started	Inspections Underway	Inspections Completed	"As-Built" Received	Remarks
012	Safe Harbor 17 W Shoreline Lane	✓	✓						Has applied to county for set-back variance
024	Evans Gages Road	✓	✓						Holding for details/BLP on home construction
028	Houske Bottle Bay Marina								**Failure to submit Encroachment Permit Application for construction of retaining**

POSTED 06/13/2026`

									wall across lateral lines; appealing enforcement action to Board
040	Wyckoff Falconjack Trust 171 Eureka Rd	✓	✓	✓	✓				Construction underway
059	Sorani 487 Bay Drive	✓	✓	✓					BLP application received; addition to home
098	Petersen 855 E Bottle Bay Rd	✓	✓	✓	✓	✓			Construction underway
114	Dorsing 899 E Bottle Bay Rd								**Wall constructed over lateral line**
139	Jones 351 E Bottle Bay Rd								**Deck constructed over pump basin**
141	Grubb 85 Fawn Drive								Agreed to pay for District to scope lateral line under new retaining wall
171	Simchuk 117 E Shoreline Lane	✓	✓	✓	✓	✓			Holding for inspection of pump control
183	Haraf 115 Bel Tane Place	✓	✓	✓	✓	✓			
222	Prasil 445 Wishbone Lane	✓	✓						Proposing 2 bedroom detached ADU
228	Turner 334 Bay Dr	✓	✓	✓	✓				New construction off Bay Dr
239	Layton 525 Bay Dr			✓					**Violation: construction without sewer permit.We signed off on BLP with understanding no digging or additional bedrooms**
246	Parkin/Davis-JABS Trust 195 Bay Drive	✓	✓	✓	✓	✓			Accessory building
271	Alex 44 Alex Alley								**Garage built over lateral line**
300	Smith 47 Fawn Drive	✓	✓						Holding for Brent to consult on location of tank, pump basin and lateral connection

12. General Administrative Matters

- Discussion of FY 2027 Budget (Berg) – discuss in June, authorize publication in July, adopt in August
- Update on posting Permit signs (Shearer)
- Update on Website (Shearer)
- Next meeting, Monday, July 20, 2026 at 4pm via Zoom.

13. Adjourn -- STOP VIDEO

POSTED 06/13/2026`

BOTTLE BAY RECREATIONAL WATER & SEWER DISTRICT

BOTTLE BAY RECREATIONAL
WATER AND SEWER DISTRICT REGULAR BOARD MEETING

May 18, 2026

The Bottle Bay Recreational Water and Sewer District (BBRWSD) Regular Board meeting held by Zoom, was called to order at 4:03 p.m. by Bill Berg, after verifying the required quorum. Board members present were: Bill Berg, Steve Shearer, Rob Behrens, Katrina Faulkner and Jon Davis. Also in attendance were Bob Hansen and Brent Binnall (WSM) and RuthAnn Zigler, Recording Secretary.

CONSENT AGENDA

Steve Shearer made a motion to approve the April 20, 2026 Regular Board meeting minutes as presented. Rob Behrens seconded and the motion carried.

PUBLIC COMMENTS

There were no public comments.

REPORTS

Treasurers Report

<u>Status of checking accounts and accounts in Local Government Investment Pool</u>: The Mt. West Bank (2094) account balance is $63,683.29; Mt. West Bank (8384) account balance is $820.23. LGIP1 account balance is $95,469.62; and LGIP2 account balance is $115,043.51.

The FY 2025 Audit Report is complete and the auditors found no issues. A copy of the report will be sent to the Board members for their review. And will be posted on the website.

PUBLIC HEARING

<u>Amended FY 2026 Budget:</u> There were no members from the public present so the Public Hearing was closed.

Resolution 2026-28 was presented to the Board for their review and comment.

The budget was amended, increasing the administrative expense line by $8,000 to cover the work that Scott McNee, Ardurra, is doing to meet IDEQ requirements on the Residential System Requirements and the Rules and Regulations. The capital improvement expenses were reduced by $8,000; the net is unchanged.

<u>2026-11</u> Steve Shearer made a motion to adopt Resolution 2026-28 to amend the budget. Rob Behrens seconded and the motion carried.

Operations Report (April)

Bob Hansen made a request to IDEQ for a 3-year extension on the Bottle Bay Recreational Water and Sewer District Reuse Permit, M-015-06, which was issued on May 28, 2021 and will expire on May 27, 2028 (7 years). As of this date we have not heard back from IDEQ.

We have a contract with Ardurra and they are currently working on a revision of the septic tanks section of the Operations Manual which will include all of the things the District will need to comply with the latest regulations. They are also working on a Preliminary Engineering Report (PER) to give to IDEQ for approval. When IDEQ approves the PER then Ardurra will incorporate that section in our Operations Manual and that will be the manual we follow and give to property owners for installation of new, up-to-date, completely compliant septic tank installs.

Collections Report (April)

Status report on capital and other construction projects: There were two (2) Airvacs installed, two (2) new construction installation inspections, multiple locates and one (1) site review.

Capital Improvement Program

There are 61 estimated sites for main line upgrades and control panels to be completed.

Four (4) of the scheduled connector upgrades will be completed at the end of this week.

Permit & Compliance Matters

Safe Harbor, 17 W. Shoreline Lane, hookup #012 – Applied to county for set-back variance.

Evans, Gages Road, hookup #024 – On hold for details and BLP on home construction.

Island Visa, W. Shoreline Lane, hookup #038 – Received as-built.

Wyckoff, 171 Eureka Road, hookup #040 – Construction is underway.

Sorani, 487 Bay Drive, hookup #059 – The BLP application has been received for additions to home.

Petersen, 855 E. Bottle Bay Road, hook #098 – Construction is underway.

Grubb, 85 Fawn Drive, hookup #141 – Letter was sent requesting encroachment permit application for construction of a wall that was built across the lateral line. At this time, a crew is trying to locate the mainline connection. We also need to locate the depth of the lateral line for two (2) reasons: being crushed by the wall now or over time, and freezing.

Simchuck, 117 E. Shoreline Lane, hookup #171 – We have not received an inspection request for the pump control. They will be sent notice to contact us for the inspection.

Haraf, 115 Bel Tane Place, hookup #183 – Inspection is underway.

Turner, 334 Bay Drive, hookup #228 – BLP was submitted and construction is underway.

Parkin/Davis, 195 Bay Drive, hookup #246 – Application and deposit has been received, BLP permit application was approved and the inspection is underway.

Smith, 47 Fawn Drive, hookup #300 – Septic tank and pump basin will be installed this week. At this time, a crew is trying to locate the mainline connection. It was confirmed with Mr. Smith that he will need to purchase a new pump assembly; he was using Grubbs system. A contractor was referred to install the controller. It will be recommended to Mr. Smith to contact an attorney to get a blanket utility easement for the lateral line.

Flint, 601 E. Bottle Bay Road, hookup #305 – Inspection has been completed and received as-built.

Wright, 489 E. Bottle Bay Road, hookup #310 – Has sufficient tank next to road; no change in lateral.

General Administrative Matters

Preview of FY 2027 Budget: A preview of the FY 2027 Budget was distributed to the Board for their review. It will be discussed at the June meeting, published in July and approved at the August meeting.

Construction signage: We received permission from the County to post signs that states: ALL construction within the Bottle Bay Sewer District requires approval and building location permit; signs will be posted in the next few weeks.

Update on Website: How to Pay Your Bill was added. The pictures are formatted with description on put in the carousel on the Home Page of the website. Additional pictures of activities in the Bay were requested so we can add them to the website. Send pictures to RuthAnn to format with descriptions.

Next meeting: The next meeting is scheduled for Monday, June 15, 2026 at 4:00 p.m. by zoom.

ADJOURNMENT

The meeting was adjourned at 5:08 p.m.

3:20 PM
06/11/26
Cash Basis

Bottle Bay Water & Sewer District
Operational Income/Expenses - Budget vs. Actual
(unaudited)

	Dec '25 - May 26	Budget	$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Basic Fee Income	69,566.56	67,305.52	2,261.04	103.4%
System Service Fee Income	67,417.33	63,295.02	4,122.31	106.5%
Inspection Fees, Fines & Other	4,237.66	2,499.98	1,737.68	169.5%
County Payments	849.31	999.98	-150.67	84.9%
WEP Sinking Fund Income	35,794.42	34,803.52	990.90	102.8%
Property Tax Levy	26,113.54	17,064.00	9,049.54	153.0%
Interest & Investment Income	4,379.67	4,000.02	379.65	109.5%
Total Income	208,358.49	189,968.04	18,390.45	109.7%
Gross Profit	208,358.49	189,968.04	18,390.45	109.7%
Expense				
Administration				
Information Services	502.50	2,000.02	-1,497.52	25.1%
Recording Sec	900.00	950.02	-50.02	94.7%
Accounting Services	7,463.16	8,000.02	-536.86	93.3%
Legal Services	405.00	1,200.00	-795.00	33.8%
Audit Services	7,200.00	3,750.00	3,450.00	192.0%
Insurance	3,126.00	2,750.02	375.98	113.7%
Administration - Other	4,454.96	999.98	3,454.98	445.5%
Total Administration	24,051.62	19,650.06	4,401.56	122.4%
Collection System				
Vehicle Expense	1,574.81	2,250.00	-675.19	70.0%
Utilities	3,663.58	3,999.98	-336.40	91.6%
General Maintenance & Repair	5,113.07	15,000.00	-9,886.93	34.1%
Supplies, Pumps & Equipment	501.89	10,000.02	-9,498.13	5.0%
Other Repairs	260.00			
Total Collection System	11,113.35	31,250.00	-20,136.65	35.6%
Treatment & Land Application				
Other Treatment Expenses	0.00	500.02	-500.02	0.0%
Other Consultant Services	437.50	500.02	-62.52	87.5%
License Compliance & Testing	3,130.00	5,000.02	-1,870.02	62.6%
Operating Chemicals	748.00	4,000.02	-3,252.02	18.7%
Licensed Operator Contractor	46,200.00	46,674.98	-474.98	99.0%
Total Treatment & Land Application	50,515.50	56,675.06	-6,159.56	89.1%
Total Expense	85,680.47	107,575.12	-21,894.65	79.6%
Net Ordinary Income	122,678.02	82,392.92	40,285.10	148.9%
Other Income/Expense				
Other Expense				
Capital Expenses				
Debt Service DEQ Loan	36,691.80	36,691.96	-0.16	100.0%
Debt Service - White Property	9,000.00	9,000.00	0.00	100.0%
Capital Improvements	1,050.00	30,000.00	-28,950.00	3.5%
Unscheduled Capital Projects	0.00	5,000.02	-5,000.02	0.0%
Total Capital Expenses	46,741.80	80,691.98	-33,950.18	57.9%
Total Other Expense	46,741.80	80,691.98	-33,950.18	57.9%
Net Other Income	-46,741.80	-80,691.98	33,950.18	57.9%
Net Income	**75,936.22**	**1,700.94**	**74,235.28**	**4,464.4%**

3:18 PM
06/11/26
Cash Basis

Bottle Bay Water & Sewer District
Operational Income/Expenses - Budget vs. Actual
Unaudited

	May 26	Budget	$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Basic Fee Income	20,776.04	11,217.58	9,558.46	185.2%
System Service Fee Income	20,518.61	10,549.17	9,969.44	194.5%
Inspection Fees, Fines & Other	1,224.11	416.67	807.44	293.8%
County Payments	0.00	166.67	-166.67	0.0%
WEP Sinking Fund Income	10,474.35	5,800.58	4,673.77	180.6%
Property Tax Levy	947.23	2,844.00	-1,896.77	33.3%
Interest & Investment Income	675.71	666.67	9.04	101.4%
Total Income	54,616.05	31,661.34	22,954.71	172.5%
Gross Profit	54,616.05	31,661.34	22,954.71	172.5%
Expense				
Administration				
Information Services	63.00	333.33	-270.33	18.9%
Recording Sec	150.00	158.33	-8.33	94.7%
Accounting Services	2,025.00	1,333.33	691.67	151.9%
Legal Services	0.00	200.00	-200.00	0.0%
Audit Services	7,200.00	625.00	6,575.00	1,152.0%
Insurance	0.00	458.33	-458.33	0.0%
Administration - Other	3,757.26	166.67	3,590.59	2,254.3%
Total Administration	13,195.26	3,274.99	9,920.27	402.9%
Collection System				
Vehicle Expense	229.59	375.00	-145.41	61.2%
Utilities	559.61	666.67	-107.06	83.9%
General Maintenance & Repair	277.50	2,500.00	-2,222.50	11.1%
Supplies, Pumps & Equipment	122.11	1,666.67	-1,544.56	7.3%
Other Repairs	260.00			
Total Collection System	1,448.81	5,208.34	-3,759.53	27.8%
Treatment & Land Application				
Other Treatment Expenses	0.00	83.33	-83.33	0.0%
Other Consultant Services	0.00	83.33	-83.33	0.0%
License Compliance & Testing	3,130.00	833.33	2,296.67	375.6%
Operating Chemicals	748.00	666.67	81.33	112.2%
Licensed Operator Contractor	7,775.00	7,779.17	-4.17	99.9%
Total Treatment & Land Application	11,653.00	9,445.83	2,207.17	123.4%
Total Expense	26,297.07	17,929.16	8,367.91	146.7%
Net Ordinary Income	28,318.98	13,732.18	14,586.80	206.2%
Other Income/Expense				
Other Expense				
Capital Expenses				
Debt Service DEQ Loan	0.00	6,115.33	-6,115.33	0.0%
Debt Service - White Property	1,500.00	1,500.00	0.00	100.0%
Capital Improvements	0.00	5,000.00	-5,000.00	0.0%
Unscheduled Capital Projects	0.00	833.33	-833.33	0.0%
Total Capital Expenses	1,500.00	13,448.66	-11,948.66	11.2%
Total Other Expense	1,500.00	13,448.66	-11,948.66	11.2%
Net Other Income	-1,500.00	-13,448.66	11,948.66	11.2%
Net Income	**26,818.98**	**283.52**	**26,535.46**	**9,459.3%**

Mountain West Bank
Division of Glacier Bank
PO Box 1059
Coeur d'Alene, ID 83816-1059

144299-01A**016061
BOTTLE BAY RECREATIONAL WATER & SEWER
DISTRICT
PO BOX 304
SAGLE ID 83860-0304

Customer Service: 800-641-5401
Website: www.mountainwestbank.com

Statement of Account

Account Title: **BOTTLE BAY RECREATIONAL WATER & SEWER DISTRICT**

Statement Dates 5/01/26 to 5/31/26 (31 days)

TOTALLY FREE BUSINESS CHECKING - XXXXXX2094

Previous Balance	**$63,683.29**	Average Ledger	$83,298.62
Deposits/Credits (6)	$64,278.34	Average Collected	$83,298.62
Checks/Debits (10)	$33,363.82		
Service Charge	$0.00		
Interest Paid	$0.00		
Ending Balance	**$94,597.81**		

Credit Transactions

Date	Description	Amount
5/01	DDA Regular Deposit	$11,915.25
5/15	DDA Regular Deposit	$500.49
5/15	DDA Regular Deposit	$7,370.75
5/19	BOTTLE BAY REC PAYMENTS PPD Bottle Bay	$39,036.00
5/22	DDA Regular Deposit	$2,223.49
5/29	DDA Regular Deposit	$3,232.36

Debit Transactions

Date	Description	Amount
5/01	Bill Paid-JAMES WHITE Conf #27 7	-$1,500.00
5/14	AVISTA8002279187 BILL PAY CCD 10569237741 031101112358791	-$559.61
5/18	Bill Paid-CONSOLIDATED SUPPLY COMPANY Conf #281	-$748.00
5/19	BOTTLE BAY REC AP PPD Bottle Bay Operating	-$17,202.76
5/21	VISA PAYMENT CCD 043000096754366 043305131494556	-$63.00
5/21	BOTTLE BAY REC WEP Xfr PPD Bottle Bay Operation	-$5,627.72

Debit Transactions

Date	Description	Amount
5/21	BOTTLE BAY REC AP PPD Bottle Bay Operating	-$7,200.00
5/27	CHECK 500103 CO-OP SUPPLY	-$190.73
5/28	CHECK 500104 BEST WAY TREE SERVICE	-$260.00
5/29	Cash Management Monthly Fee	-$12.00

SUMMARY BY CHECK NUMBER

Date	Check No	Amount
5/27	500103	$190.73
5/28	500104	$260.00

* Denotes checks out of sequence

Daily Balance

Date	Amount	Date	Amount	Date	Amount
5/01	$74,098.54	5/19	$102,495.41	5/28	$91,377.45
5/14	$73,538.93	5/21	$89,604.69	5/29	$94,597.81
5/15	$81,410.17	5/22	$91,828.18		
5/18	$80,662.17	5/27	$91,637.45		

CHECKING DEPOSIT

Date 5/1/26

Name BOTTLE BAY WTS

ACCOUNT NUMBER 57040002094

NET DEPOSIT 11915.25

⑆5001⑈0011⑆

Date	Check No	Amount
05/01/26		$11,915.25

Credit

Bank: Glacier Family of Banks
Branch #: 3060
Branch Name: MOUNTAIN WEST BANK - PONDERAY
Teller ID: ZITTINS
Drawer #: 8425
Trans #: 6
Misc: Trr Mail/Night Drop, Error in Addition

Dep Correction (Cr+)

Date/Time: 5/15/2026 8:55 AM
Workstation: MW5211104
HIN #: 96313122C00041
Owner: BOTTLE BAY RECREATION

SUBSTITUTE IMAGE / VIRTUAL DOCUMENT

AUXILIARY	R/T	ACCOUNT	PC/TC	AMOUNT
	5001-0077	57040002094	1	$500.49

Date	Check No	Amount
05/15/26		$500.49

CHECKING DEPOSIT

Date 5/15/26

Name BOTTLE BAY WTS

ACCOUNT NUMBER 57040002094

NET DEPOSIT 7370.75

⑆5001⑈0011⑆

Date	Check No	Amount
05/15/26		$7,370.75

CHECKING DEPOSIT

Date 5/22/26

Name BOTTLE BAY WTS

ACCOUNT NUMBER 57040002094

NET DEPOSIT 2223.49

⑆5001⑈0011⑆

Date	Check No	Amount
05/22/26		$2,223.49

CHECKING DEPOSIT

Date 5/29/26

Name BOTTLE BAY WTS

ACCOUNT NUMBER 57040002094

NET DEPOSIT 3232.36

⑆5001⑈0011⑆

Date	Check No	Amount
05/29/26		$3,232.36

Apply to account: 90122 - BOTTLE BAY RECREATIONAL WATER & SEWER

BOTTLE BAY RECREATIONAL WATER & SEWER
PO BOX 304
SAGLE, ID 83860-0304

DATE 05/18/2026 0000500103

PAY ONE HUNDRED NINETY DOLLARS AND 73/100

TO THE ORDER OF CO-OP SUPPLY

AMOUNT **$190.73

MAY 22 2026

GLACIER FAMILY OF BANKS

Signature on File - account holder has pre-approved this check

Void After 90 Days

Date	Check No	Amount
05/27/26	500103	$190.73

Apply to account: BBWS - BOTTLE BAY RECREATIONAL WATER & SEWER

BOTTLE BAY RECREATIONAL WATER & SEWER
PO BOX 304
SAGLE, ID 83860-0304

DATE 05/18/2026 0000500104

PAY TWO HUNDRED SIXTY DOLLARS AND NO/100

TO THE ORDER OF BEST WAY TREE SERVICE

AMOUNT **$260.00

GLACIER FAMILY OF BANKS

Signature on File - account holder has pre-approved this check

Void After 90 Days

Date	Check No	Amount
05/28/26	500104	$260.00

00057678

OFFICE OF THE IDAHO STATE TREASURER
Julie A. Ellsworth, State Treasurer

LGIP Monthly Statement

Bottle Bay Water & Sewer District
Jon Davis
P.O. Box 304
Sagle, Idaho 83860

Statement Period
5/1/2026 through 5/31/2026

Summary

Beginning Balance	$115,043.51	**Fund Number**	2660 - Bottle Bay Water & Sewer District
Contributions	$369.27	**Distribution Yield**	3.7840%
Withdrawals	$0.00	**May Accrued Interest**	$370.91
Ending Balance	$115,412.78	**Average Daily Balance**	$115,412.78

Detail

Date	Activity	Status	Type	Amount	Balance
05/01/2026	Beginning Balance				$115,043.51
05/01/2026	Contribution	Processed	April Reinvestment	$369.27	$115,412.78
05/31/2026	Ending Balance				$115,412.78

OFFICE OF THE IDAHO STATE TREASURER

Julie A. Ellsworth, State Treasurer

LGIP Monthly Statement

Bottle Bay Water & Sewer District
Jon Davis
P.O. Box 304
Sagle, Idaho 83860

Statement Period
5/1/2026 through 5/31/2026

Summary

Beginning Balance	$95,469.62	**Fund Number**	3613 - Bottle Bay Water & Sewer District - WEP
Contributions	$306.44	**Distribution Yield**	3.7839%
Withdrawals	$0.00	**May Accrued Interest**	$307.80
Ending Balance	$95,776.06	**Average Daily Balance**	$95,776.06

Detail

Date	Activity	Status	Type	Amount	Balance
05/01/2026	Beginning Balance				$95,469.62
05/01/2026	Contribution	Processed	April Reinvestment	$306.44	$95,776.06
05/31/2026	Ending Balance				$95,776.06

Mountain West Bank
Division of Glacier Bank

BOTTLE BAY W AND S BL ACCT
Account number ending in 2934

ACCOUNT SUMMARY

Credit Limit	$5,000.00
Credit Available	$4,876.00
Statement Closing Date	May 28, 2026
Days in Billing Cycle	30
Previous Balance	$63.00
- Payments & Credits	$63.00
+ Purchases & Other Charges	$123.97
+ FEE CHARGED	**$0.00**
+ INTEREST CHARGED	**$0.00**
= New Balance	$123.97

Questions? Call Card Support 833-996-1461
Or write: PO Box 21077, Billings MT 59104-1077
Or Email: Inquiry@BusinessCardSupport.com

PAYMENT INFORMATION

New Balance	$123.97
Minimum Payment Due	**$25.00**
Payment Due Date	**June 22, 2026**

Notice: SEE REVERSE SIDE FOR MORE IMPORTANT INFORMATION

TRANSACTIONS

Tran Date	Post Date	Reference Number	Transaction Description	Amount
			FEES	
			TOTAL FEES FOR THIS PERIOD	**0.00**
			INTEREST CHARGED	
			TOTAL INTEREST FOR THIS PERIOD	**0.00**
			TOTAL XXXXXXXXXXXX 2094 $63.00-	
05/20	05/20	7496656GW00XV09VB	PAYMENT - THANK YOU	63.00-
		WILLIAM BERG	**TOTAL XXXXXXXXXXXX 2110 $63.00**	
05/12	05/12	2420429GL00LX0K8Z	Microsoft-G158493971 701-2817490 WA	63.00
			MCC: 5045 MERCHANT ZIP: 98052	
		BRENT BINNALL	**TOTAL XXXXXXXXXXXX 0215 $60.97**	
05/17	05/18	2473309GS3R7BKS5T	NORTH 40 OUTFITTERS PND PONDERAY ID	60.97
			MCC: 5251 MERCHANT ZIP: 83852	

Please detach bottom portion and submit with payment using enclosed envelope

Mountain West Bank
Division of Glacier Bank

Mountain West Bank
PO Box 2360
Omaha NE 68103-2360

PAYMENT INFORMATION

Account number ending in	2934
Payment Due Date	**June 22, 2026**
New Balance	**$123.97**
Minimum Payment Due	$25.00
Past Due Amount	$0.00
Amount Enclosed:	$

Make Check Payable to:

BOTTLE BAY W AND S BL ACCT
PO BOX 304
SAGLE ID 83860-0304

Visa
PO Box 60596
City of Industry CA 91716-0596

Mountain West Bank
Division of Glacier Bank
PO Box 1059
Coeur d'Alene, ID 83816-1059

144299-01A**016062
BOTTLE BAY RECREATIONAL WATER & SEWER
DISTRICT WASTEWATER EXPANSION PROJECT
PO BOX 304
SAGLE ID 83860-0304

Customer Service: 800-641-5401
Website: www.mountainwestbank.com

Statement of Account

Account Title: **BOTTLE BAY RECREATIONAL WATER & SEWER DISTRICT WASTEWATER EXPANSION PROJECT**

Statement Dates 5/01/26 to 5/31/26 (31 days)

TOTALLY FREE BUSINESS CHECKING - XXXXXX8384

Previous Balance	**$820.23**	Average Ledger	$2,817.16
Deposits/Credits (1)	$5,627.72	Average Collected	$2,817.16
Checks/Debits (0)	$0.00		
Service Charge	$0.00		
Interest Paid	$0.00		
Ending Balance	**$6,447.95**		

Credit Transactions

Date	Description	Amount
5/21	BOTTLE BAY REC WEP Xfr PPD Bottle Bay WEP	$5,627.72

Daily Balance

Date	Amount	Date	Amount
5/01	$820.23	5/21	$6,447.95

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3:10 PM
06/11/26

Bottle Bay Water & Sewer District
Check Detail
May 20 through June 15, 2026

Type	Num	Date	Name	Account	Paid Amount
Check		**05/31/2026**		**Mountain West Bank**	
				Administration	-12.00
TOTAL					-12.00
Bill Pmt -Check	**ACH**	**06/15/2026**	**A Vierra Contracting Inc**	**Mountain West Bank**	
Bill	893	05/26/2026		General Maintenance & Repair	-6,494.00
Bill	894	06/04/2026		Capital Improvements	-7,338.00
				General Maintenance & Repair	-625.00
TOTAL					-14,457.00
Bill Pmt -Check	**ACH**	**06/15/2026**	**Andrew T. Platte, CPA**	**Mountain West Bank**	
Bill	11187	05/31/2026		Accounting Services	-693.75
TOTAL					-693.75
Bill Pmt -Check	**ACH**	**06/15/2026**	**Ardurra**	**Mountain West Bank**	
Bill	200467-13725	06/04/2026		Administration	-1,507.50
TOTAL					-1,507.50
Check	**AUTO**	**06/10/2026**	**Avista Utilities**	**Mountain West Bank**	
				Utilities	-521.66
TOTAL					-521.66
Bill Pmt -Check	**BILLPAY**	**06/15/2026**	**Bonner County Daily Bee**	**Mountain West Bank**	
Bill	Amnd Budget ...	05/05/2026		Administration	-89.58
TOTAL					-89.58
Bill Pmt -Check	**ACH**	**06/15/2026**	**Brent Binnall**	**Mountain West Bank**	
Bill		06/01/2026		Vehicle Expense	-100.00
TOTAL					-100.00
Bill Pmt -Check	**BILLPAY**	**06/15/2026**	**Co-Op Supply**	**Mountain West Bank**	
Bill	43695	05/08/2026		Vehicle Expense	-82.37
Bill	37691	05/13/2026		Supplies, Pumps & Equipment	-70.94
Bill	18137	05/17/2026		Supplies, Pumps & Equipment	-121.66
Bill	39277	05/27/2026		Vehicle Expense	-93.55
TOTAL					-368.52
Bill Pmt -Check	**BILLPAY**	**06/15/2026**	**Consolidated Supply Co.**	**Mountain West Bank**	
Bill	12959633.001	06/04/2026		Operating Chemicals	-221.88
Bill	12961467.001	06/04/2026		Operating Chemicals	-374.00
Bill	12966097.001	06/09/2026		Operating Chemicals	-374.00
TOTAL					-969.88

Bottle Bay Water & Sewer District
Check Detail
May 20 through June 15, 2026

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	**ACH**	**06/15/2026**	**KG & T Septic**	**Mountain West Bank**	
Bill	62622	05/20/2026		General Maintenance & Repair	-665.00
TOTAL					-665.00
Bill Pmt -Check	**ACH**	**06/15/2026**	**One Call Concepts**	**Mountain West Bank**	
Bill	60523007	05/31/2026		Administration	-14.04
TOTAL					-14.04
Bill Pmt -Check	**ACH**	**06/15/2026**	**RuthAnn Zigler**	**Mountain West Bank**	
Bill	2026.01	05/31/2026		Information Services	-175.00
Bill		06/01/2026		Recording Sec	-150.00
TOTAL					-325.00
Bill Pmt -Check	**ACH**	**05/21/2026**	**Scott Hoover**	**Mountain West Bank**	
Bill	2026-28	05/01/2026		Audit Services	-7,200.00
TOTAL					-7,200.00
Bill Pmt -Check	**ACH**	**06/15/2026**	**Streamline**	**Mountain West Bank**	
Bill	589E060-0005	06/01/2026		Information Services	-3,018.24
TOTAL					-3,018.24
Check	**EFT**	**05/20/2026**	**Visa**	**Mountain West Bank**	
				MWB Visa CC	-63.00
TOTAL					-63.00
Bill Pmt -Check	**ACH**	**06/15/2026**	**Water Systems Manage...**	**Mountain West Bank**	
Bill	115086	06/01/2026		Licensed Operator Contractor	-7,775.00
				General Maintenance & Repair	-352.25
				Administration	-16.38
TOTAL					-8,143.63
Check	**EFT**	**06/01/2026**	**White Living Trust**	**Mountain West Bank**	
				Debt Service - White Property	-1,500.00
TOTAL					-1,500.00

Bottle Bay Water & Sewer District
Balance Sheet (unaudited)
As of May 31, 2026

	May 31, 26
ASSETS	
Current Assets	
Checking/Savings	
Mountain West Bank WEP	6,447.95
State Investment Pool - WEP	95,776.06
State Investment Pool	115,412.78
Mountain West Bank	93,197.81
Total Checking/Savings	310,834.60
Accounts Receivable	-4,401.72
Other Current Assets	
Taxes Receivable	35,023.33
Total Other Current Assets	35,023.33
Total Current Assets	341,456.21
Fixed Assets	3,039,148.78
TOTAL ASSETS	**3,380,604.99**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
MWB Visa CC	123.97
Total Credit Cards	123.97
Other Current Liabilities	
White Trust Parcel Note Payable	137,219.12
Inspection Deposits	22,000.00
Deferred Revenue	50,836.82
Total Other Current Liabilities	210,055.94
Total Current Liabilities	210,179.91
Long Term Liabilities	1,499,438.18
Total Liabilities	1,709,618.09
Equity	
Contributed Capital	1,128,123.00
Opening Bal Equity	627,659.68
Retained Earnings	-160,732.00
Net Income	75,936.22
Total Equity	1,670,986.90
TOTAL LIABILITIES & EQUITY	**3,380,604.99**

Chesley Houske, Bottle Bay Marina

Appeal of Order to Uncover Lateral Lines for Inspection

BOTTLE BAY
RECREATIONAL WATER & SEWER DISTRICT

June 1, 2026

Chet Houske
Bottle Bay Resort & Marina

Via email: bottlebayresort@aol.com

Re: Wall construction over lateral sewer line

Dear Chet:

I've noted that you have constructed a substantial rock wall over and across two lateral lines extending from your septic tanks to our Force Main. This sort of permanent encroachment requires the landowner to obtain an Encroachment Permit from the Sewer District prior to construction, pursuant to Section 4.1 of our Operating Rules.

> **4.1 Encroachment Permit Required. An Encroachment Permit is required for any work that disturbs the earth or roadway on or near the District's force main, lateral, or septic tank pump basin. Likewise, an Encroachment Permit is required for the construction or installation of a structure, object or facility that temporarily or permanently violates the setback requirements of the RSRs.**

The purpose of the encroachment permit is to ensure through inspection that the lateral lines still have sufficient depth to carry the weight of the wall and that they remain below the frost line.

Because there has been no inspection of the laterals at the location of the wall, and pursuant to section 10.03 of our Residential System Requirements, you are now required to expose the lateral lines for inspection by the District.

> **10.03. In-Ground Residential System Components: It shall be the responsibility of the Owner to ensure that the BBRWSD Operator or agent inspect all in-ground plumbing components downstream of the septic tank inlet connection including, but not limited to the septic tank/pump basin, the lateral line, and the Force Main connection prior to covering. If the Owner fails to have this inspection performed, the Owner shall arrange to have the uninspected items uncovered for inspection and then recovered.**

It is obviously an undue burden to uncover the lines at the wall's location for purposes of inspection only, so our approach is to scope the lines at your cost from their connection at the Force Main. In this way, we can avoid disturbing your new wall and still determine the depth of the lines and whether the weight of the wall poses a risk to the lines' integrity. Our goal is to reduce environmental risk and to protect you from a spill that would be expensive to remediate.

I need to hear from you by **Monday, June 8, 2026** on whether you agree to the District scoping the lines. If you agree to the scoping, the District will waive the fines associated with your failure to obtain an encroachment permit and call for inspection. **My cell number is 406-360-0666, email: rsbehrens@gmail.com.**

If we do not hear from you by the above date, we will move forward with the scoping and assess the cost.

If you do not agree to the scoping, then pursuant to Section 8.15 of the Operating Rules, you have the right to appeal my decision to the Board. If you desire an appeal, please call, text or email me by the above date and the matter will be heard at the Board's next meeting on June 15th at 4pm.

Respectfully,

Rob Behrens

Rob Behrens, Compliance Officer
Bottle Bay Recreational Water & Sewer District

028 – Houske – Bottle Bay Marina

Wall over Lateral Lines

028 – Houske – Bottle Bay Marina

Fill Area

BOTTLE BAY RECREATIONAL WATER & SEWER DITRICT
OPERATION REPORT – MAY 2026 -

The latest **Bottle Bay Recreational Water and Sewer District Reuse Permit, M-015-06,** was issued on May 28, 2021 and expires on May 27, 2028 (7 yrs.) – **Pre-Application Conference is** required within 12 months of permit expiration. – **Permit Renewal Application** is required within 180 days of permit expiration. On March 19, 2026, we requested a minor permit modification to extend the permit expiration date to May 27, 2031.

LAND APPLICATION - INFORMATION

7,454,000 Volume (gal.) of wastewater land applied in 2012.
7,891,000 Volume (gal.) of wastewater land applied in 2013.
7,100,000 Volume (gal.) of wastewater land applied in 2014.
6,201,000 Volume (gal.) of wastewater land applied in 2015.
5,569,000 Volume (gal.) of wastewater land applied in 2016.
7,787,000 Volume (gal.) of wastewater land applied in 2017.
4,904,000 Volume (gal.) of wastewater land applied in 2018.
3,688,000 Volume (gal.) of wastewater land applied in 2019.
5,844,000 Volume (gal.) of wastewater land applied in 2020.
4,906,000 Volume (gal.) of wastewater land applied in 2021.
4,879,000 Volume (gal.) of wastewater land applied in 2022.
6,122,000 Volume (gal.) of wastewater land applied in 2023.
7,630,000 Volume (gal.) of wastewater land applied in 2024.
7,690,000 Volume (gal.) of wastewater land applied in 2025.

18,377,116 Maximum target permit volume (gal.) available for land application.

2026 LAND APPLICATION LOADING ACTIVITY

OLD PERMIT PRIOR TO IRRIG. EXPANSION	MONTH	IWR* TARGET LOADING	IWR* CALCULATED LOADING	ACTUAL TOTAL LOADING
396,208	April	960,978		0
1,154,574	May	2,325,098		0
1,838,652	June	3,297,110		
2,699,166	July	4,876,631		
2,250,337	August	3,984,693		
1,241,245	September	2,314,053		
328,110	October	618,553		
9,908,292	**TOTALS**	**18,377,116**		**0**

*Irrigation Water Requirement

COMPARATIVE INFLUENT FLOW DATA

See attached influent flow data summary chart.

LAGOON STATUS

			Total	Buffer
4,060,000 gallons	=	Total usable storage volume in aeration lagoon.	5.36	1.3 MG
5,530,000 gallons	=	Total usable storage volume in polishing lagoon.	7.73	2.2 MG
9,590,000 gallons	=	**TOTAL** combined available storage volume	13.09	3.5 MG

2,150,000 gallons	=	Estimated volume in aeration lagoon = approx.	53.0%
2,050,000 gallons	=	Estimated volume in polishing lagoon = approx.	37.1%
5,390,000 gallons	=	**TOTAL** estimated **available** storage volume	56.2%

NOTE: We have been experiencing problems with electrical/communication controls for land application.

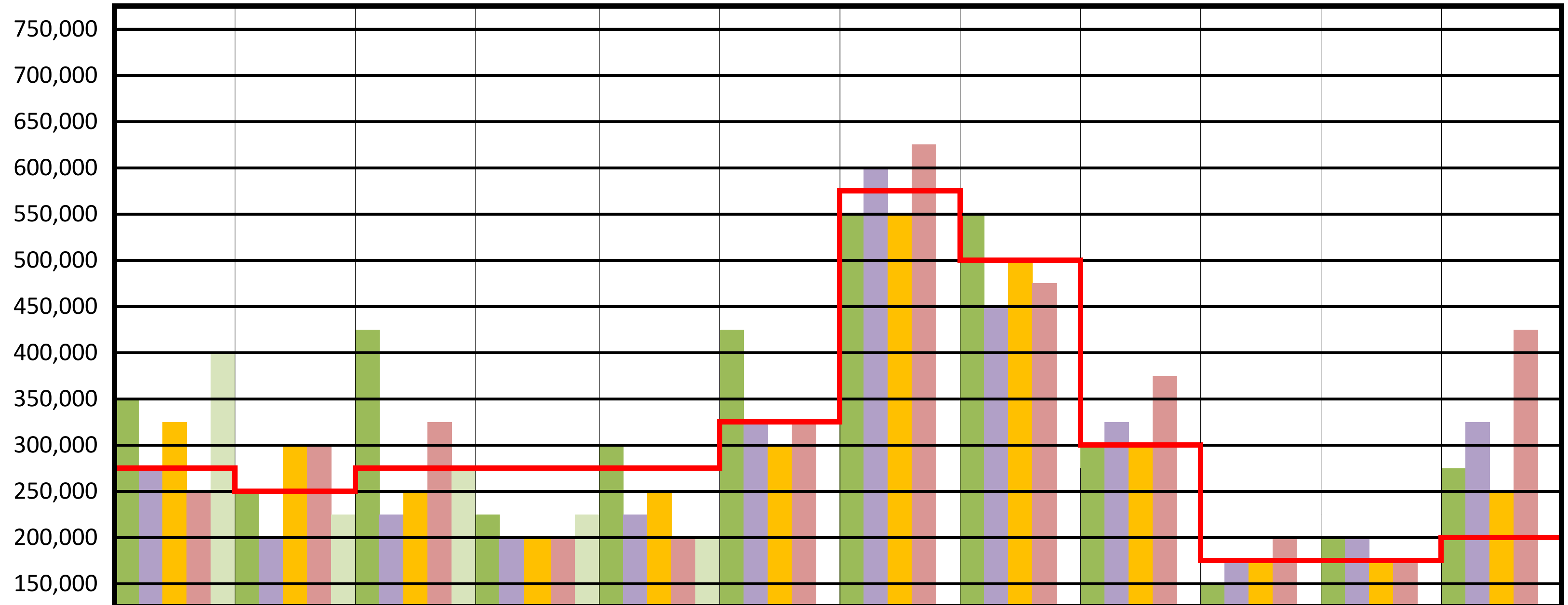
SUMMARY

- Lagoon storage volume appears to be sufficient to handle all influent, including precipitation, through the non-growing season (November through March).
- Land application area appears to be sufficient to handle estimated lagoon storage volume and influent from the growing season (April through October), including precipitation.

By: Water Systems Management

BOTTLE BAY RECREATIONAL WATER AND SEWER DISTRICT

COMPARATIVE INFLUENT FLOW DATA



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
2022	352,000	252,000	415,000	229,000	291,000	414,000	550,000	545,000	312,000	151,000	185,000	263,000
2023	260,000	199,000	226,000	200,000	237,000	321,000	588,000	451,000	327,000	171,000	202,000	324,000
2024	323,000	307,000	246,000	195,000	243,000	278,000	558,000	512,000	306,000	169,000	163,000	259,000
2025	239,000	295,000	332,000	194,000	204,000	317,000	632,000	468,000	366,000	205,000	174,000	432,000
2026	388,000	227,000	275,000	238,000	211,000							
MO.AVG.	312,400	256,000	298,800	211,200	237,200	332,500	582,000	494,000	327,750	174,000	181,000	319,500
YTD-2022	352,000	604,000	1,019,000	1,248,000	1,539,000	1,953,000	2,503,000	3,048,000	3,360,000	3,511,000	3,696,000	3,959,000
YTD-2023	260,000	459,000	685,000	885,000	1,122,000	1,443,000	2,031,000	2,482,000	2,809,000	2,980,000	3,182,000	3,506,000
YTD-2024	323,000	630,000	876,000	1,071,000	1,314,000	1,592,000	2,150,000	2,662,000	2,968,000	3,137,000	3,300,000	3,559,000
YTD-2025	239,000	534,000	866,000	1,060,000	1,264,000	1,581,000	2,213,000	2,681,000	3,047,000	3,252,000	3,426,000	3,858,000
YTD-2026	388,000	615,000	890,000	1,128,000	1,339,000							

By: Water Systems Mgt., Inc.

WATER SYSTEMS MANAGEMENT 67 WILD
HORSE TRAIL SANDPOINT, IDAHO 83864
DATE: 6/12/26

BBRWSD COLLECTIONS REPORT FOR SERVICES PROVIDED IN MAY 2026:

COLLECTI0N SYSTEM

SERVICE CALLS

PUMP REPLACEMENT: 1

PLUMBING:

CONTROLS/ ELECTRICAL:

FLOAT:

ODER CONTROL DEVICES INSTALLED AT AIRVACS. 2

AIR VAC VALVE REPLACEMENT:

NEW CONSTRUCTION / INSTALLATION INSPECTIONS: 2.

ESCROW INPECTIONS:

ISLOATIONS: EEP 5

MAIN LIFT STATION:

ALARMS:

OTHER:

ISOLATION VALVE INSTALL/ REPAIR / REPLACE:

MANAGEMENT:.BILLING (MULITPLE)

LOCATES:10

I&I RESEARCH & MITIGATION: ON GOING

EXERCISE ISOLATION VALVES / AIRVAC VALVES: ON GOING

FACILITIES / EQUIPMENT MAINTENANCE: ON GOING

INVENTORY MANAGEMENT: ON GOING

PERMIT / SITE REVIEW : 2 SHORELINE, BAY DRIVE

POWER OUTAGE RESPONSE: 1

MAINTENANCE INSPECTIONS:

LOCATE REMAINIG SITES FOR MAIN LINE UPGRADE, CONTROL PANEL, TANK REPLACEMENT UPGRADE / REPLACEMENTS

OWNER / CONTRACTOR CONSULTATIONS / SITE VISIT: (MULTIPLE, ON GOING).

MANAGERIAL / FILING (ON GOING)

INVENTORY REPLACEMENT/MANAGEMENT (ON HOLD AS PER JON DAVIS)

UPDATE COLLECTION FILES / RECORDS IN MS365 (ON GOING)

INSPECTIONS: 2.) FLINT FINAL , SMITH FINAL

CAPITAL IMPROVEMENT PROGRAM UPDATE

MAINLINE CONNECTION UPGRADE :7

PUMP CONTROL UPGRADES: ON HOLD AS PER JON DAVIS, NEW LOCATIONS FOUND AND PLANNED FOR UPGRADE

SPECIAL NOTES:

HU 114 Dorsing

Wall Constructed Over Lateral

HU 271 – Alex

Garage built over lateral line

Projects 5.9% increase in expenses
1% increase in revenue

DRAFT BUDGET FY 2027				
Budget for FY 2027	**FY2027**	**FY2026**	**FY2025**	**FY2024**
	Budget	**Am Budget**	**Actual**	**Actual**
Item				
Revenues				
Basic Fee Income No increase in fees	139,366	134,611	107,347	88,089
System Service Fee Income	127,633	126,590	119,311	112,856
WEP Sinking Fund Income	69,607	69,607	73,382	69,492
Property Tax Levy	36,288	35,729	34,040	34,212
County Payments	2,000	2000	2,423	2,823
Interest & Investment Income	8,000	8,000	10,838	12,684
Inspection Fees, Fines and Other Revenue	5,000	5,000	8,627	7,409
Total Revenues	387,893	**381,537**	355,968	327,565
Operating Expenses				
Administration				
Recording Secretary Proposed raise to $175/mo	2,100	1,900	1,800	1,875
Accounting Services	16,000	16,000	14,435	16,956
Audit Services	8,000	7,500	6,750	6,750
Legal Services	2,000	2,000	495	121
Insurance ICRMP estimate	3,300	5,500	2,855	4,129
Information Services	4,000	4,000	4,257	2,397
IDEQ Reuse Fee	800	0	-	-
Other Administrative Expenses more work on RSRs	5,000	10,000	2,219	2,126
Sub-Total Administration Expenses	**41,200**	**46,900**	**32,811**	**34,354**
Treatment and Land Application				
Licensed Operator Contract (WSM, Inc.)	95,775	93,350	90,300	87,750
Other Consultant Services Prep for licensing	5,000	1,000	-	-
License Compliance & Testing	10,000	10,000	5,125	6,900
Operating Chemicals Keeps going up!	12,000	8,000	11,303	7,590
Other Treatment Expenses	1,000	1,000	1,119	260
Sub-Total Processing & Land Application Expenses	**123,775**	**113,350**	**107,847**	**102,500**
Collection System				
Supplies, Pumps & Other Equipment	20,000	20,000	44,210	19,520
General Maintenance & Repair	30,000	30,000	24,748	15,914
Utilities	8,000	8,000	6,579	7,366
Vehicle Expenses	4,500	4,500	3,460	4,586
Sub-Total Collection System Expenses	**62,500**	62,500	**78,997**	**47,386**
Total Operating Expenses	**227,475**	**222,750**	**219,655**	**184,240**
Capital Expenses				
Debt Service - DEQ Loan	73,384	73,384	73,384	73,384
Debt Service - White Property Loan	18,000	18,000	18,000	18,000
Capital Replacement & Improvement Amount = policy	69,500	52,000	84,979	70,102
Unscheduled Capital Projects	10,000	10,000	8,017	4,581
Total Capital Expenses	**170,884**	**153,384**	**184,380**	**166,067**
		-	-	-
Total Operating & Capital Expenses	**398,359**	**376,134**	404,035	350,307
Total Net Operating & Non-Operating Income	**(10,466)**	**5,403**	(48,067)	(22,742)
Deficit will not reduce savings beyond policy amount				
Transfer from (to) Contingency Reserve	**10,466**	**(5,403)**	**48,067**	**22,742**
Depreciation (Non-Cash Expenditure)	96,200	96,200	96,153	96,153