



BOTTLE BAY RECREATIONAL WATER AND SEWER DISTRICT REGULAR BOARD MEETING

August 17, 2026

The Bottle Bay Recreational Water and Sewer District (BBRWSD) Regular Board meeting held by Zoom, was called to order at 4:01 p.m. by Bill Bergs, after verifying the required quorum. Board members present were: Jon Davis, Bill Berg, Steve Shearer, Rob Behrens and Katrina Faulkner. Also in attendance were Bob Hansen and Brent Binnall (WSM), RuthAnn Zigler, Recording Secretary.

CONSENT AGENDA

Steve Shearer made a motion to approve the July 20, 2026 Regular Board meeting minutes as presented. Jon Davis seconded and the motion carried.

PUBLIC COMMENTS

There were no public comments.

REPORTS

Treasurers Report

Status of checking accounts and accounts in Local Government Investment Pool: The Mt. West Bank (2094) account balance is \$68,089.93; Mt. West Bank (2934) account balance is \$653.68. LGIP1 account balance is \$96,385.86; and LGIP2 account balance is \$116,147.60.

Public Hearing – There was no public present so the Public Hearing was closed.

FY 2027 Budget: The FY 2027 Budget was distributed to the Board for their review and comments.

2026-14 Katrina Faulkner made a motion to adopt Resolution 2026-029 FY 2027 Budget as published. Jon Davis second and the motion carried.

Rate change providing \$1.00 per quarter fee (\$1.50 Canadian) for mailed invoices:

2026-15 Steve Shearer made a motion to adopt Resolution 2026-030 to charge a \$1.00 per quarter fee for invoices mailed to customers in the United States and \$1.50 per quarter fee for invoices mailed to customers in Canada. Jon Davis seconded and the motion carried.

Operations Report (July)

Our permit extension request has been acknowledged by IDEQ per their response to Bob Hansen.

Collections Report (July)

Status report on capital and other construction projects: There was three (3) pump replacements, three (3) controls, one (1) odor control devices installed at Airvac, one (1) escrow inspection, 23 locates, one (1) power outage response, and five (5) maintenance inspections.

Capital Improvement Program

There are 15 mainline connection upgrades and three (3) pump control upgrades year-to-date.

Permit & Compliance Matters

Safe Harbor, 17 W. Shoreline Lane, hookup #012 – Plans submitted; BLP was approved. Holding for construction.

Evans, Gages Road, hookup #024 – On hold for details and BLP on home construction.

Houske, Bottle Bay Marina, hookup #028 – Both lines were scoped. One (1) lateral was repaired, the other is out of compliance because it's not deep enough.

Sorani, 487 Bay Drive, hookup #059 – Holding for construction.

Petersen, 855 E. Bottle Bay Road, hook #098 – Construction is underway.

Grubb, 85 Fawn Drive, hookup #141 – Follow up on lateral scoping.

Simchuck, 117 E. Shoreline Lane, hookup #171 – Inspected but needs a final inspection.

Malkames, 6173 Bottle Bay Road, hookup #176 – Pump control box alarm was repaired and is working.

Haraf, 115 Bel Tane Place, hookup #183 – Needs final inspection.

Turner, 334 Bay Drive, hookup #228 – Construction is underway. Waiting for tank and pumps to be installed.

Prasil, 445 Wishbone Lane, hookup #222 – New construction has started on the two (2) bedroom ADU.

Parkin/Davis, 195 Bay Drive, hookup #246 – ADU has been completed.

Alex, 44 Alex Alley, hookup #271 – Garage was built over the mainline. A letter will be drafted on responsibility to re-route lateral in event of failure.

Smith, 47 Fawn Drive, hookup #300 – Need as-builts.

Wright, 489 E. Bottle Bay Road, hook up #310 – New construction. There is no main line connection.

General Administrative Matters

Update on Website: Nothing new to report.

Next meeting: The next meeting is scheduled for Monday, September 21, 2026 at 4:00 p.m. by zoom.

ADJOURNMENT

The meeting was adjourned at 4:53 p.m.