



**BOTTLE BAY RECREATIONAL
WATER AND SEWER DISTRICT REGULAR BOARD MEETING**

July 16, 2024

The Bottle Bay Recreational Water and Sewer District (BBRWSD) Regular Board meeting held by Zoom, was called to order at 4:01 p.m. by Bill Berg, after verifying the required quorum. Board members present were: Bill Berg, Rob Behrens, Jon Davis and Steve Shearer. Also in attendance were Bob Hansen (WSM) and RuthAnn Zigler, Recording Secretary. Guests in attendance: Katrina Faulkner, Brad and Mary Schaffer. Sunny Blende joined the meeting about 2/3 in.

CONSENT AGENDA

Steve Shearer made a motion to approve the June 18, 2024 regular Board meeting minutes as presented. Jon Davis seconded and the motion carried.

Appeal by Brad & Mary Schaffer of determination on refund of ADU charge

An email from Brad and Mary Schaffer dated July 15, 2024 was distributed to the Board for their review prior to the meeting.

PUBLIC COMMENTS

Brad Schaffer asked how this issue became public record. Bill explained that the current Board members were not on the Board at the time but Will Valentine, previous Board member did a survey of the District to see if there were any extra structures and noted a storage shed on the property as an ADU. Brad stated that they became aware of this issue when they listed their house for sale and is requesting a refund for the over-charges based on the sequence of events and the questionable method of assigning the ADU status to the storage shed but will honor whatever the Board decides.

The meeting was closed to further comments and the Board deliberated and voted.

2024-07 Rob Behrens made a motion to grant the Schaffer's appeal and pay back the money. Steve Shearer seconded and the motion carried.

REPORTS

Treasurers Report

Status of checking accounts and accounts in Local Government Investment Pool: The Mt. West Bank (2094) account balance is \$59,202.84; Mt. West Bank (8384) account balance is \$2204.38; LGIP1 account balance is \$87,958.05; and LGIP2 account balance is \$153,792.26.

The audit report should be completed in a couple weeks for the Boards review.

Jon commented that working with Mountain West Bank is very difficult and would like the Board to consider changing to a different bank.

2024-08 Rob Behrens made a motion to authorize changing bank from Mt. West Bank and come back to the Board with a recommendation. Steve Shearer seconded and the motion carried.

Approve draft FY2025 budget, fee increase and service call increase for publication: The Board reviewed and discussed.

Operations Report (June)

Land application is going very well; did have a few issues with the irrigation area two location but has been resolved. With all the rain in June we didn't have much I & I.

Collections Report (June)

Replaced two (2) pumps, four (4) control replacements in process and replaced two (2) floats.

Status report on capital and other construction projects: Six (6) main line connections are scheduled, located two (2) main line connections on Bay Drive and East Bottle Bay, four (4) pump control upgrades are completed and six (6) remaining, two (2) tank replacements are scheduled to determine locations and methods for Townsend and Wolf.

Permit & Compliance Matters

Vinson, hookup #257 – There was an emergency call out for a possible leak from a broken line. A Stop Work Order was put on the property and then was breached by the contractor who continued to move soil from the property. Property owner and contractor was notified they were in breach of three (3) different phases: emergency call out, stop work order and work without a permit.

Hale, hookup #112– received a permit application for a bathroom add-on in shop; inspection fee was waived.

Nelson, hookup #026– did not get a building location permit. Mr. Nelson will be formally advised by letter that they need to submit a sewer application.

Island Vista, hookup #038 – Application and deposit has been received.

Petersen, hook #098 – Application and deposit has been received, permit has been approved and construction has started.

Ouhi, hookup #101 – Application and deposit has been received.

Olson, hookup #152 – Application and deposit has been received.

Simchuk, hookup #171 – On hold for permit application (Idagon)

Oakley, hookup #211 – Application and deposit has been received, permit has been approved, construction has started.

Audubon, LLC, hookup #309 – Application and deposit has been received.

Atteberry, hookup #321 – Application and deposit has been received, permit has been approved, construction has started and inspection is underway.

Report on Inspection trip for ADU's: Bill, Rob and Brent toured the whole District and a list was made for all the potential ADU's; this list will be forthcoming for the Board's review.

Approve draft FY 2025 budget, fee increase and service call increase for publication: A draft FY 2025 budget, fee increase and service call increase was distributed to the Board for their review and comments.

2024-09 Steve Shearer made a motion to approve the draft FY 2025 for publication. Jon Davis seconded and the motion carried.

2024-10 Rob Behrens made a motion to approve publishing the increase of the basic fee by \$5.00/month, commencing on January 2025 to fund a study of the older sections of our system to determine what we have to do to do a rehab. Jon Davis seconded and the motion carried.

2024-11 Rob Behrens made a motion to publish a rate schedule for adoption in August that maintains the service call out fee for member responsible facilities at \$100, a call out for our system requirements at \$500 and a violation of the stop work order at \$1,000/day. Jon Davis seconded and the motion carried.

General Administrative Matters

Summer pancake feed with Sagle Fire: Scheduled for Saturday, August 10th.

Website update: Nothing new to report on the website.

Next meeting: The next meeting is scheduled for Tuesday, August 20, 2024 at 4:00 p.m. at Bill's cabin, with Zoom meeting available.

ADJOURNMENT

The meeting was adjourned at 5:05 p.m.