

MEETING AGENDA

Monday, April 20, 2026 4 p.m.

Meeting is via Zoom

Invitation is available on District website: bottlebaydistrict.org;

or send request for invitation to billb@bbsewer.org

Phone into Zoom meeting at (253) 215-8782; meeting ID 882 7045 6511; passcode 307172

Physical meeting place: 65 Glengary Bay Rd, Sagle ID 83860

1. Call to Order -- START VIDEO
2. Announce Quorum Present
3. Introduce Attendees
4. General Comments to the Board
5. Approval of Written Minutes of March 16, 2026 regular meeting (Shearer) – **Action Item**
6. Treasurer’s Report (Davis)

- Financial reports for March 2026 and YTD
- Status of checking accounts & accounts in Local Government Investment Pool
- Review paid invoices (invoices attached to agenda email)
- Motion to publish an amended FY 2026 budget adding \$8,000 to the “other administrative expenses” cost line to pay for Ardurra’s preparation of new Residential System Requirements, and reducing the capital expense cost line by \$8,000 to maintain a balanced budget. - **Action Item**

7. Operations Report (Hansen)
8. Collections Report (Binnall)
9. Permit and Compliance Matters (Binnall) – **Action Items**

HU#	Landowner	Application Received	Deposit Received	BLP Permit Approved	Construction Started	Inspections Underway	Inspections Completed	“As-Built” Received	Remarks
012	Safe Harbor	✓	✓						Has applied to county for set-back variance
024	Evans	✓	✓						Has not submitted a BLP, may desire a connection to a motor home -DISCUSS
038	Island Vista	✓	✓	✓	✓	✓	✓		Holding for as-built to return deposit
040	Wyckoff Falconjack Trust	✓	✓	✓	✓				Construction underway
059	Sorani	✓	✓	✓					BLP application received; addition to home
098	Petersen	✓	✓	✓	✓	✓			

171	Simchuk	✓	✓	✓	✓	✓			Holding for inspection of pump control
183	Haraf	✓	✓	✓	✓	✓			
228	Turner	✓	✓	✓	✓				New construction off Bay Dr
246	Parkin/Davis-JABS Trust	✓	✓	✓	✓	✓			Accessory building
300	Smith	✓	✓						Easement agreement signed & recorded; plans received for tank & lateral replacement; construction not begun, requested District review of plans
305	Flint	✓	✓	✓	✓	✓			New home
310	Wright	✓							Has sufficient tank next to road; no change in lateral. Not requiring a deposit

10. Motion to Adopt capital improvement plan for FY 2026 (5 connections & 5 pump control units (Behrens) – **Action Item**

11. Motion to Adopt Policy 010 on Shared Septic Tanks (Behrens) – **Action Item**

12. General Administrative Matters

- Update on Website
- Next meeting, Monday, May 18, 2026 at 4pm via Zoom.

13. Adjourn -- STOP VIDEO