

**MEETING AGENDA**

Monday, January 19, 2026 4 p.m.

**Meeting is via Zoom**

Invitation is available on District website: [bottlebaydistrict.org](http://bottlebaydistrict.org);

or send request for invitation to [billb@bbsewer.org](mailto:billb@bbsewer.org)

Phone into Zoom meeting at (253) 215-8782; meeting ID 882 7045 6511; passcode 307172

Physical meeting place: 65 Glengary Bay Rd, Sagle ID 83860

1. Call to Order -- START VIDEO
2. Announce Quorum Present
3. Introduce Attendees
4. General Comments to the Board
5. Approval of Written Minutes of December 15, 2025 regular meeting (Shearer) – **Action Item**
6. Treasurer’s Report (Davis)
  - Motion to approve YTD 2025 P&L – **Action Item**
  - Financial reports for December 2025 (YTD)
  - Status of checking accounts & accounts in Local Government Investment Pool
  - Capital Expense updated report
  - Review paid invoices ([invoices attached to agenda email](#))
  - Discussion: Requiring new homeowners to upgrade pump control unit
7. Operations Report (Hansen)
8. Collections Report (Binnall)
9. Permit and Compliance Matters (Binnall) – **Action Items**

HU#	Landowner	Application Received	Deposit Received	BLP Permit Approved	Construction Started	Inspections Underway	Inspections Completed	“As-Built” Received	Remarks
024	Evans		✓						Rec’d deposit, but no permit application?
040	Wyckoff Falconjack Trust	✓	✓	✓					Construction scheduled for Feb 2026 <b>Update on sewer line connection</b>
059	Sorani	✓	✓	✓					BLP application received; addition to home
098	Petersen	✓	✓	✓	✓				
101	Ouhl	✓	✓	✓	✓	✓			Draft of easement variance sent to Ouhl
183	Haraf	✓	✓	✓	✓				

211	Oakley	✓	✓	✓	✓	✓			Working on payment for controler install and fines & call-out charge
228	Turner	✓	✓						New construction off Bay Dr
239	Layton				✓				No permit received for remodel
246	Davis-JABS	✓	✓	✓					Accessory building
300	Smith	✓	✓						Easement agreement signed & recorded; plans received for tank & lateral replacement; construction scheduled for Feb 2026
305	Flint	✓	✓	✓	✓				Install larger septic tank; BLP submitted

10. Discussion: Owner-paid stand-by pump truck requirement when exposing mainline.(Binnal)

11. Discussion: Owner respnsibility for replacing landscaping (trees, foilage, pavers, etc.) when District needs to open its lateral line easement. (Binnal)

12. General Administrative Matters

- Update on Website
- Update on status of RSR revisions (Berg)
- Next meeting, Monday, February 16, 2026 at 4pm via Zoom.

13. Motion to hold executive session re: Update on status of negotiations regarding acquiring rights in land owned by Richard Townsend. Executive session pursuant to I.C. 74-206(c) (To acquire an interest in real property not owned by a public agency). Requires roll call vote to go into exec session, and 2/3 vote of Directors. Bob Hansen & Brent Binall invited to join the meeting.

**If vote is favorable:**

STOP VIDEO, excuse non-board members, vistors.

Hold executive session

START VIDEO.

14. Call to order in open session

15. Adjourn -- STOP VIDEO