



**BOTTLE BAY RECREATIONAL
WATER AND SEWER DISTRICT REGULAR BOARD MEETING**

March 16, 2026

The Bottle Bay Recreational Water and Sewer District (BBRWSD) Regular Board meeting held by Zoom, was called to order at 4:00 p.m. by Bill Berg, after verifying the required quorum. Board members present were: Bill Berg, Steve Shearer, Rob Behrens and Jon Davis. Also in attendance were Bob Hansen and Brent Binnall (WSM) and RuthAnn Zigler, Recording Secretary. Absent: Katrina Faulkner.

CONSENT AGENDA

Steve Shearer made a motion to approve the February 16, 2026 Regular Board meeting minutes as presented. Jon Davis seconded and the motion carried.

PUBLIC COMMENTS

There were no public comments.

PUBLIC HEARING

There was no public present so the Public Hearing was closed.

Resolution 2026-27 – Cost of replacing landscaping

2026-05 Jon Davis made a motion to adopt Resolution 2026-27 to amend the Rules & Regulations regarding cost of replacing landscape. Steve Shearer seconded and the motion carried.

Resolution 2026-28 – Pump controller replacement at property ownership change

2026-06 Rob Behrens made a motion to adopt Resolution 2026-28 to amend the Operating Rules 3rd revision regarding pump controller replacement at time of property ownership change. Jon Davis seconded and the motion carried.

REPORTS

Treasurers Report

Status of checking accounts and accounts in Local Government Investment Pool: The Mt. West Bank (2094) account balance is \$78,962.70; Mt. West Bank (8384) account balance is \$7,903.35. LGIP1 account balance is \$94,890.44; and LGIP2 account balance is \$114,345.59.

Operations Report (February)

The latest Bottle Bay Recreational Water and Sewer District Reuse Permit, M-015-06, was issued on May 28, 2021 and will expire on May 27, 2028 (7 yrs.) Pre-Application Conference is required within 12 months of permit expiration. Permit Renewal Application is required within 180 days of permit expiration. We will need to start preparing for renewal in 2027. Bob was authorized to contact DEQ to request a three year extension because the permits have generally been issued for a ten year period instead of the seven (7) year on our current permit.

The lagoon status at the end of February is below our operating capacity and is sufficient to handle all influent, including precipitation.

Collections Report (February)

Status report on capital and other construction projects: There were two (2) pump replacements, one (1) control, one (1) new construction installation inspection, one (1) escrow inspection, one (1) alarm, multiple locates and one (1) site review

Capital Improvement Program

Mainline connection and pump control upgrades are on hold.

Permit & Compliance Matters

Safe Harbor, hookup #012 – Applied to county for set-back variance.

Island Visa, hookup #038 – Holding for as-built before returning the deposit.

Simchuck, hookup #171 – Haven't received request yet for inspecting the controller that was installed.

Evans, hookup #024 – Received deposit but have not received the permit application.

Wyckoff, hookup #040 – Construction is underway.

Sorani, hookup #059 – Haven't received inspection request for addition to home.

Petersen, hook #098 – Inspection is underway.

Haraf, hookup #183 – Inspection is underway.

Turner, hookup #228 – BLP was submitted and construction is underway.

Layton, hookup #239 – Construction has started; a permit is not required for the remodel.

Davis/JABS, hookup #246 – Application and deposit was received and the BLP permit has been approved.

Smith, hookup #300 – Septic tank will be installed as soon as weather allows.

Flint, hookup #305 – The mainline connection is not complete. Owner was informed that they need to increase the size of their tank.

Wright, hookup #310 – Has sufficient tank next to road; no change in lateral.

Oakley, hookup #211 – The Sewer District paid a contractor for the pump install and hookup and Oakley's application/permit fee will be reduced by that cost.

General Administrative Matters

Motion to engage Ardurra for new set of Residential Sewer Regulations: The Board discussed budgeting \$7,250 to have Ardurra prepare a preliminary engineering report.

2026-07 Rob Behrens made a motion to engage with Ardurra to prepare a preliminary engineering report summarizing the development of standardized plans for the installation of individual septic tank effluent pumping systems connecting to the BBRWSD wastewater system. Jon Davis seconded and the motion carried.

Policy on shared septic tanks and plumbing basins: The Board discussed their view on septic tanks where there is a shared septic tank and the ownership of one of the properties changes. Our present policy is that as long as the new owner is willing to accept the shared arrangement, we wouldn't require

them to put in a new septic tank but if they make a big change on their property, we would require a new septic tank. A policy will be drafted for the Boards review.

Update on Website: There was nothing new to report.

Next meeting: The next meeting is scheduled for Monday, April 20, 2026 at 4:00 p.m. by zoom.

ADJOURNMENT

The meeting was adjourned at 4:57 p.m.