

MEETING AGENDA

Monday, October 20, 2025 4 p.m.

Meeting is via Zoom

Invitation is available on District website: bottlebaydistrict.org;

or send request for invitation to billb@bbsewer.org

Physical meeting place: 65 Glengary Bay Rd, Sagle ID 83860

1. Call to Order -- START VIDEO
2. Announce Quorum Present
3. Introduce Attendees
4. General Comments to the Board
5. Approval of Written Minutes of September 15, 2025 regular meeting (Shearer) – **Action Item**
6. Treasurer’s Report (Davis)
 - YTD 2025 P&L and September, 2025 Financial Reports
 - Status of checking accounts & accounts in Local Government Investment Pool
 - Review paid invoices (invoices attached to agenda email)
 - Building replacement cost valuations for insurance purposes
 - View video of legal requirements for District presented by insurance company
7. Operations Report (Hansen)
8. Collections Report (Binnall)
 - Status of asphalt repair
9. Permit and Compliance Matters (Binnall) – **Action Items**

HU#	Landowner	Application Received	Deposit Received	BLP Permit Approved	Construction Started	Inspections Underway	Inspections Completed	“As-Built” Received	Remarks
040	Wyckoff Falconjack Trust	✓	✓	✓					
059	Sorani	✓	✓	✓					BLP application received; addition to home
089	Rosenthal								Order to annex property has been signed and circulated to Bonner Assessor & Tax Comm.
098	Petersen	✓	✓	✓	✓				
101	Ouhl	✓	✓	✓	✓	✓			
183	Haraf	✓	✓	✓	✓				

211	Oakley	✓	✓	✓	✓	✓			Holding for controller install
246	Davis-JABS	✓	✓	✓					Accessory building
300	Smith	✓	✓						Holding for revised permit application for new tank and pump basin Have agreement on easement – holding for Smith’s signature
305	Flint	✓	✓	✓	✓				Install larger septic tank; BLP submitted

10. General Administrative Matters

- Motion to Approve “Sewer Permit Required” signs (Shearer) – **Action Item**
- Update on Website
- Idaho Rural Water Association status (Faulkner)
- Update Richard Townsend Easement (Berg)
- Committee needed to revisit our RSRs and talk to IDEQ. (Berg)
- Public Records Request form (Berg)
- Next meeting, Monday, November 17, 2025 at 4pm via Zoom.

11. Motion to hold executive session re: to hear complaints against District contractor (agent) pursuant to I.C. 74-206(b) (Faulkner). Requires roll call vote to go into exec session, and at least 4 directors in favor.

If vote is favorable:

12. STOP VIDEO, excuse non-board members, vistors.

13. START VIDEO – call to order in open session.

14. Adjourn -- STOP VIDEO