



BOTTLE BAY RECREATIONAL WATER AND SEWER DISTRICT REGULAR BOARD MEETING

December 15, 2025

The Bottle Bay Recreational Water and Sewer District (BBRWSD) Regular Board meeting held by Zoom, was called to order at 4:00p.m. by Bill Berg, after verifying the required quorum. Board members present were: Bill Berg, Rob Behrens, and Steve Shearer. Also in attendance were Bob Hansen and Brent Binnall (WSM) and RuthAnn Zigler, Recording Secretary. Absent: Katrina Faulkner and Jon Davis.

CONSENT AGENDA

Steve Shearer made a motion to approve the November 17, 2025 Regular Board meeting minutes as presented. Rob Behrens seconded and the motion carried.

PUBLIC COMMENTS

There were no public comments.

REPORTS

Treasurers Report

Status of checking accounts and accounts in Local Government Investment Pool: The Mt. West Bank (2094) account balance is \$36,900.72; Mt. West Bank (8384) account balance is \$9,008.76. LGIP1 account balance is \$93,952.23; and LGIP2 account balance is \$113,215.02.

Operations Report (November)

In good shape in terms of capacity versus what our use are.

Still having issues with the chlorine injection system and electrical controls for both chlorine injection and land application; in the process of troubleshooting the issue before calling someone in to make the repairs. We are still able to work around the problem to keep things going but need to have resolved by next spring. At this time, not sure what the repairs costs will be.

Collections Report (November)

Status report on capital and other construction projects: There were two (2) pump replacements, six (6) locates, four (4) new construction/installation inspections and two (2) controls/electrical.

Ten (10) mainline connection upgrades have been completed, however since six (6) of these have a shared mainline connections/lateral, 13 properties have been listed as upgraded. Three (3) Air Vac mainline connections were exposed during excavation which required replacement, making a total of 16 completed. Ten (10) control units upgrades were scheduled but only nine (9) have been completed.

Status of asphalt repair: The asphalt repairs have been completed along east Bottle Bay.

Permit & Compliance Matters

Evans, hookup #024 – Received deposit but have not received the permit application.

Wyckoff, hookup #040 – Scheduled for February 2026 to make a five (5) foot setback from Eureka Road.

Sorani, hookup #059 – Received BLP application for addition to home and deposit. BLP permit was approved and signed. The plans they sent now has the pump basin lid included.

Petersen, hook #098 – Inspection is underway.

Ouhi, hookup #101 – The easement agreement is being developed.

Haraf, hookup #183 – Inspection is underway.

Oakley, hookup #211 – The control panel was installed however, it was not done to the District's standards. The control panel should be completely independent of any other device or circuitry but the HVAC system was put on the same circuitry as the control panel. The customer was informed that they have 30 days to make the required change.

Turner, hookup #228 – Received application and deposit.

Davis/JABS, hookup #246 – Application and deposit was received and the BLP permit has been approved.

Smith, hookup #300 – Easement agreement has been signed and record. Plans have been received for the tank and lateral replacement and construction is scheduled for February 2026.

Flint, hookup #305 – Installed larger septic tank and BLP has been submitted. A mainline connection will be installed.

General Administrative Matters

"Sewer Permit Required" signs: Received six (6) signs pre-drilled signs and they will be placed when weather permits.

Update on Website: Would like to get the bill pay set up on the website in the first quarter of 2026.

Update on status of RSR revisions: The Ardurra Task Order Authorization was distributed to the Board for their review. The estimate is \$7,250.00 for the Individual STEP System PER and Plans which would be tailored to the District's RSR's. The District will then put together documents to be given to a contractor or homeowner that capsulizes what needs to be done.

Next meeting: The next meeting is scheduled for Monday, January 19, 2025 at 4:00 p.m. by zoom.

EXECUTIVE MEETING

Pursuant to Idaho Legislature, Idaho Statutes Title 74, Chapter 2, 74-206(c) to acquire an interest in real property not owned by a public agency.

Roll Call

Steve Shearer – Yes; John Davis – Yes; Bill Berg – Yes; Rob Behrens – Yes.

5:13 p.m. went into Executive Session. Returned to the regular meeting at 5:19 p.m. No motions were made.

ADJOURNMENT

The meeting was adjourned at 5:19 p.m.